

Goods	Documents required	Customs Prescriptions	Remarks
<p>REMOVAL GOODS</p>	<p>ORIGINAL BILL OF LADING / AIR WAY BILL PASSPORTS (Old/New) of the whole family RESIDENT VISA (1 year for Foreign Nationals) PACKING INVENTORY in English (detailed) INSURANCE CERTIFICATE BANK GUARANTEE – For (FCL / FCL) Shipments only- (to move container out of Colombo Seaport without customs inspection to relevant residence/warehouse) DUTY FREE CLEARANCE CERTIFICATE – for diplomatic shipments issued by the Ministry of Foreign Affairs in Sri Lanka PHOTOGRAPHS- for Antique Furniture, statues, ebony would be of assistance at the time of Re- Export</p> <p>All relevant customs declaration forms for clearance must be signed by consignee at destination (No photocopies will be accepted)</p> <p>Packing inventories should be clearly written. Total numbers of packages on the inventory, bill of lading and other related documents should tally.</p> <p>Owner’s contact details and delivery address should be clearly written on the bill of lading / Airway bill.</p> <p>Goods should be declared as used personal and Household effects.</p> <p><u>The above documents should be in our possession at least 5 working days prior to arrival of shipment.</u></p>	<p>Duty Free Importation Provided:</p> <ol style="list-style-type: none"> The bagged is “bonafide”, i.e. it should consist of goods for personal use and for the use of the family members only. It Should NOT INCLUDE: <ul style="list-style-type: none"> Goods in commercial Quantities Goods for others Goods (unaccompanied baggage) which arrive after 90 days of client’s arrival. Make a written declaration. Fill all sections of the form, with Passport No., last date of departure from Sri Lanka, and date of arrival etc., All currencies, gold jewellery etc., must be declared with details. Ensure clients Passport is endorsed by Customs at the time of arrival <p>DUTY FREE ALLOWANCES:</p> <ol style="list-style-type: none"> Period less than 90 days unaccompanied baggage up to US\$. 125/- Period over 90 days less than 365 days unaccompanied baggage up to US\$. 500/- Period Over 365 days unaccompanied baggage up to US\$. 1,000/- One year resident visa holders Unaccompanied baggage up to US\$. 1,000/- <p>Duty Percentage is as follows:- (Depending on the items) Duty 25%, 10%, or 2.5% Surcharge 20% Of The Duty amount Value Added Tax (VAT) 10% or 20% If Applicable Excise Duty 15%, 35%, 65% of the declared Value. Port and Airport Levy 1% of the value.</p> <p>The Duty Payable will be Determined only after customs officer physically examine the goods.</p>	<p>The owner must be present in Sri Lanka prior to Customs Clearance can be undertaken.</p> <p>Surface shipments should arrive in Sri Lanka within three months of owner’s arrival. Air shipments should arrive in Sri Lanka within one month of owner’s arrival.</p> <p>In the absence of the Owner a registered (legalized) Power of Attorney must be submitted with a copy of Passport.</p> <p>FCL and Air Shipments must be cleared within three days of landing LCL shipments must be cleared within three days of de-stuffing from the containers or demurrage will be incurred from the first day of landing.</p> <p>The only Customs Sea/Airport is in Colombo All shipments are subjected to customs inspection</p> <p>Customs examinations are normally held at the baggage office of the Sri Lanka Customs between 8.30 a.m. and 3.00 p.m.</p> <p>OUTSIDE EXAMINATIONS: Applications for Customs examination outside the baggage office are entertained only on FCL/FCL shipments and will depend on the availability of officers. These examinations are held after 4.30 p.m. on weekdays and within Colombo and suburbs only.</p> <p>A refundable deposit (The quantum of which will be decided by the Assistant Director of customs (baggage) on perusal of the valued inventory list attached to the application for an outside examination must be advanced by the consignee in the form of cash or BANK GUARANTEE valid for six months from the date of issue.</p> <p>THE ABOVE DEPOSIT WOULD BE REFUNDED IF:</p> <ul style="list-style-type: none"> Duty is not payable or On payment of the appraised duty payable
<p>REMOVAL GOODS FOR DIPLOMATIC SHIPMENTS</p>	<p>ORIGINAL BILL OF LADING / AIR WAY BILL COPY OF PASSPORT – endorsed by the Ministry of foreign affairs in Sri Lanka DUTY FREE CLEARANCE CERTIFICATE – issued</p>	<p>Duty free – only if clearance certificate is produced.</p>	<p>Obtaining duty exception from the Ministry takes approximately Minimum of 7-10 working days.</p> <p>Copy documents should be faxed immediately</p>

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	<p>CERTIFICATE (English translation) EXCHANGE CONTROL APPROVAL CHAMBER OF COMMERCE CERTIFICATE CERTIFICATE OF REGISTRATION CANCELLATION – from the country of origin IMPORT LICENSE- for engine exceeding 250 c.c. and over 3 years must be obtained by client at origin prior to shipping.</p>	<p>the declared value. Engine capacity not exceeding 125cc-200cc Customs Duty 10%, Surcharge 20% Vat 10% Port Levies 1% + excise duty 5% of the declared value. Engine capacity exceeding - 200 c.c. Customs Duty 10%, Surcharge 20% Vat 10% Port Levies 1% + excise duty 15% of the declared value.</p>	<p>by client prior to clearance. If motor cycle is being shipped with personal effects in a container, the motor cycle must be loaded in front (near the door) of the container</p>

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DONATION GOODS	ORIGINAL BILL OF LADING / AIR WAY BILL PACKING INVENTORY in English INVOICE IMPORT LICENSE - must be obtained by client at origin prior to shipping. EXCHANGE CONTROL APPROVAL TIN / VAT REGISTRATION NUMBER LETTER OF CREDIT OR DIRECT PAYMENT - value exceeding US\$. 1,000/-	Duty Payable – if duty waiver not obtained from Finance Ministry and social service Ministry Duty Percentage is as follows - Customs duty 25% Vat 20% or 10% Surcharge 20% of the declared value.	Do not undervalue. There will be penalties and high duties.
FURNITURE NEW / OFFICE	ORIGINAL BILL OF LADING / AIR WAY BILL PACKING INVENTORY in English COMMERCIAL INVOICE IMPORT LICENSE – for used furniture only- must be obtained at origin prior to shipping. EXCHANGE CONTROL APPROVAL LETTER OF CREDIT OR DIRECT PAYMENT	Duty Payable Customs Duty 25%, Surcharge 20% Vat 20% Port / Airport Levies 1% of the declared value.	Do not undervalue. There will be penalties and high duties.
MACHINES / PARTS / COMPUTERS	ORIGINAL BILL OF LADING / AIR WAY BILL PACKING INVENTORY in English COMMERCIAL INVOICE / CATALOGUES EXCHANGE CONTROL APPROVAL LETTER OF CREDIT OR DIRECT PAYMENT TIN NUMBER AND VAT REGISTRATION NUMBER	Duty Payable	Do not undervalue. There will be penalties and high duties.
FAX MACHINES / PHONES / ANTENNA / SATELLITE DISH	ORIGINAL BILL OF LADING / AIR WAY BILL PACKING INVENTORY in English MANUFACTURES INVOICE TELECOM APPROVAL EXCHANGE CONTROL APPROVAL LETTER OF CREDIT OR DIRECT PAYMENT	Duty Payable	Goods will be detained by customs until telecom approval has been obtained. Do not undervalue. There will be penalties and high duties.
PETS	ORIGINAL AIR WAY BILL HEALTH AND QUARANTINE CERTIFICATES ORIGINAL IMPORT PERMIT obtained by the Department of Animal Production and Health, Getambe, Peradeniya, Sri Lanka prior to airlifting	Duty Payable	Advisable to send pets along with passenger on same flight. Applications for Import Permit can be obtained from the Embassy of Sri Lanka at Origin and should be obtained by client. No duplicates or copies accepted by customs. These docs should be produced to customs for clearance
ALCOHOL / WINES/ CIGARETTES	ORIGINAL BILL OF LADING / AIR WAY BILL PACKING INVENTORY in English LIST OF ARTICLES WITH NOMINAL VALUE	Duty Payable US\$. 10/- per liter + Surcharge 20%, VAT 20%, Port/Airport levies 1%	Do not undervalue. There will be penalties and high duties.
OFFICE FILES AND FOLDERS	ORIGINAL BILL OF LADING / AIR WAY BILL PACKING INVENTORY in English INVOICE EXCHANGE CONTROL APPROVAL LETTER OF CREDIT OR DIRECT PAYMENT	Duty Payable	Do not undervalue. There will be penalties and high duties.
EXHIBITION GOODS	ORIGINAL BILL OF LADING / AIR WAY BILL	Duty Payable	Do not undervalue. There will be penalties

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	PACKING INVENTORY in English INVOICE EXCHANGE CONTROL APPROVAL LETTER OF CREDIT OR DIRECT PAYMENT		and high duties.
ELECTRICAL APPLIANCES	ORIGINAL BILL OF LADING / AIR WAY BILL PACKING INVENTORY in English INVOICE EXCHANGE CONTROL APPROVAL LETTER OF CREDIT OR DIRECT PAYMENT	Duty Payable	Do not undervalue. There will be penalties and high duties.
RELIGIOUS ART WORK	ORIGINAL BILL OF LADING / AIR WAY BILL PACKING INVENTORY IN ENGLISH INVOICE EXCHANGE CONTROL APPROVAL LETTER OF CREDIT OR DIRECT PAYMENT	Duty Payable	CUSTOMS DO NOT ALLOW TO IMPORT OBSCENE, MONSTROUS RELIGIOUS AND BUDDHIST ARTICALS.
PROHIBITED AND RESTRICTED ITEMS		<ul style="list-style-type: none"> • Sri Lanka currency over Rs. 250/- • Indian and Pakistan currencies • Gold, Silver and Gems • Dangerous Drugs • Pornographic material, seditious literature, etc • Plans, fruits, and vegetables, live fish and animals • Firearms, dangerous weapons, and explosives. • Telecommunication equipment. • Feathers, furs, skins, tusks, etc., 	WARNING – A FALSE OR NON-DECLARATION IS AN OFFENCE AND MAY INVOLVE HEAVY PENALTIES INCLUDING FORFEITURE. WHEN IN DOUBT CONSULT A CUSTOMS OFFICER.
REMARKS (VERY IMPORTANT)	DO NOT FORWARD SHIPMENTS WITHOUT PROPER DOCUMENTATION AND LICENCES	DO NOT FORWARD SHIPMENTS WITHOUT PROPER DOCUMENTATION AND LICENCES	DO NOT FORWARD SHIPMENTS WITHOUT PROPER DOCUMENTATION AND LICENCES
This is only a guide	This is only a guide	This information is subject to change	To the best of our knowledge and belief