

Minutes of the UKNCCA Committee Meeting on 21st October 2012 at WPNSA, Weymouth, Dorset

Present: Andrew Shorrocks (Chair), Geoff Harris, Rachael Williams, Jackie McKellar, Clare Corby (Treasurer), Howard Warrington (Secretary).

AGENDA ITEM	DISCUSSION	ACTIONS
1. Welcome and Confirmation of Quorum	<ul style="list-style-type: none"> Andy Shorrocks welcomed members. And confirmed the meeting as quorate (50% attendance required) 	
2. Apologies for absence	Mike Lloyd, Paul D'Arcy, Steve Jones and Chris Green	
3. Approval of Minutes of committee meetings held 16 th June 2012	<ul style="list-style-type: none"> Minutes of the meeting on 15th September 2012 were agreed and approved. The approval of the minutes was proposed by Jackie McKellar and seconded by Rachael Williams. 	
4. Actions arising from the last meeting.	<ul style="list-style-type: none"> All actions from the minutes of the last meeting were completed or are ongoing. 	
5. Update Reports	<ul style="list-style-type: none"> Training – Steve Jones. Steve was absent but his and Chris Green's hard work getting the Training Weekend arranged were greatly appreciated. Some great, positive feedback has been received from parents. GH was asked to raise comments received re the process of selection. JMCK mentioned the same for the WT. AS to discuss the RYA requirements re NJS with RYA 	<p>Steve Jones – review selection process and try to simplify to make selection easier next year.</p> <p>Howard Warrington – review the same for WT process.</p> <p>Review at next Committee Meeting</p> <p>Andy Shorrocks – Speak to Roy McCubbin</p>

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- **World Team – Howard Warrington** Team boats packed and under way. Training started - positive feedback so far. Need to plan for funds for future Southern Hemisphere events. Also replenish/bolster WT funds as ongoing exercise. Plan training well ahead of time for next year. RYA not funding coach this year.
- **RYA Interface- Andy Shorrock** Meeting with Roy McCubbin was beneficial and he is aware of our intentions and where we need help. AS wrote to Duncan with the ongoing status of the class and his feedback was positive. Also feedback from YSG was that our change in approach and actions towards the RYA pathway have been noted and welcomed.
- **Finance & Clothing – Clare Corby.** Nothing to report since last meeting re finance. Clothing well under way and ongoing. New designs for Cadet Wear in production.
- **Sponsorship & Marketing – Jackie McKellar.** Welcomed Tony Goodrich to the meeting. Tony gave insight to what can be done to improve the website. He and JMCK will come back to committee with some costings ad ideas.
- **Zhik** sponsorship talks are ongoing and very positive. They are keen to support the class by way of prizes. We confirmed number required would be 100 to cover all 4 events. They are keen to promote members to use their kit and will devise an offer and method to promote.
- **Dinghy Show – JMCK** to discuss last year’s show with HW to understand format. Seamark Nunn volunteered to supply a rib or similar for Roll-a-dice competition to fund future WT. RW to check with RYA legal dept if we are able to do this and the age restrictions if any. Zhik

Andy Shorrock – Speak to ICC to find out next 3 year’s venues to enable forward planning.

Howard Warrington – Send out KPI document to all for discussion at next meeting.

Jackie McKellar- Speak to Toolkit for response to monthly costs.

Rachael Williams – Call booked with RYA legal Team

	<p>will support a raffle and prizes.</p> <ul style="list-style-type: none"> • JMCK advised that we will appear in the Y&Y dinghy review but we would not pay to advertise. • Cauliflower Cards have confirmed they can repeat last year's xmas card offer and will produce for the next training event. • North Sails have said they would be keen to support and work with the class but very aware of McNamara Sails inputs and keen not to conflict. 	<p>Jackie McKellar & Rachael Williams- review this opportunity.</p>
6. Child Welfare	<ul style="list-style-type: none"> • GH has reviewed the document in detail and produced a summary. Communicate to the members the difference between Safe Guarding and Welfare. GH has made RYA aware of his role. 	<p>Geoff Harris – Draw up notice of introduction to parents and cadets.</p>
7. Constitution and Proposed Membership Fee Change	<ul style="list-style-type: none"> • RW reported that the constitutional point of the AGM minutes had been looked into and clarified. Also the constitutional point of not currently having a Class Measurer is not a flaw within the constitution. 	
8. Class Measurer Position	<ul style="list-style-type: none"> • To date, no one has volunteered for the position. Discussions are still ongoing. A Sail Measuring programme was suggested to be held at the next training event. Invite Squadron Capts. to attend or nominate from their squad. • ICC notification has been posted about Capel manufactured Cadets and the new repair guidelines. CG to send a class communiqué regarding this upgrade. 	<p>Andy Shorrocks – organise and arrange</p>

9. Class Mould	<ul style="list-style-type: none"> Chris Sumner has asked to dispose of the old broken class mould and confirms that he has a good useable mould that he still uses. We have had requests from others who wish to look into building Cadets. 	Rachael Williams – Clarify who owns the moulds and the license to build and what authority the UKNCCA has over this.
10. Events Planning 2013	<ul style="list-style-type: none"> WPNSA has doubled booked us for the Indicator. There is no appeal and therefore have opted to go to Parkstone instead. John Haines and Arky have offered their services again for next year. 	Howard Warrington – Confirm with John Haines and Arky. Speak to Parkstone re RO requirements there.
11. Class Strategy Initiative	<ul style="list-style-type: none"> AS and RW attended Optimist event with a Cadet. Very successful and potentially 15 interested parties to be followed up. RW has work in progress on Squadron support. Adam Bowers has been proactive with some new clubs 	Howard Warrington - Speak to Adam for an update.
12. Any Other Business	<ul style="list-style-type: none"> JMCK – Rib Support for training. Can notification of required ribs be sent out in good time for next event. 	Steve Jones – Double check requirements for next 2 squad meetings.
13. Date of next meeting	<ul style="list-style-type: none"> Set for 24th November at Poole YC 16:00 Start. Option to continue on Sunday 25th am. 	