

PERMITTING OFFICER - Part-time

Devon & Severn Inshore Fisheries and Conservation Authority

Salary £16,123 - £17,772 pro rata (22.5 hours per week over 3 days)

2 year Fixed Appointment



An exciting opportunity has arisen to join the administration team at the Devon & Severn IFCA based in Brixham. We are looking for a motivated, organised and effective individual to maintain the Permitted Fishing Vessel Register. Monitor and issue Commercial and Recreational permits to members of the Fishing Industry or general public.

To assist the Principal Policy Officer on the development of policy and byelaws.

Applicants must have a good knowledge of Microsoft Excel, attention to detail, good communication skills and be confident dealing with queries by phone or in person.

The post holder is entitled 15 days annual leave. Flexible working is required.

Closing date for applications: **9 March 2018**

Interview date: **9 April 2018**

For application forms (no CVs accepted) and full job description please contact: office@devonandsevernifca.gov.uk or phone 01803 854648