

JOB TITLE GRADUATE ENGINEERING BUYER

Department Materials

Location Arbroath

Reports to Materials Team Leader

This is an exciting new role within a developing and growing business which has an unrivalled reputation globally as a leading designer and manufacturer of high speed automated machinery.

PURPOSE

The Engineering Buyer will have responsibility for interpreting and communicating technical specifications from design engineers to suppliers. Additionally, the buyer will be responsible for ensuring sub-contract suppliers are selected and developed to meet all material delivery milestones. You will be sourcing both nationally and internationally, negotiating with new and existing suppliers.

TO BE SUCCESSFUL IN THIS ROLE YOU WILL:

- Interpret and communicate complex technical specifications into clear RFQs and negotiate terms and conditions with vendors
- Represent the Materials Department in cross functional teams
- Assist in the development of subcontract works packages
- Place subcontract orders and manage these through the life of the project
- Ensure on time delivery and quality for project milestones
- Resolve quality and delivery issues
- · Provide input to forecast spend and variations for projects
- Support the Quality Team in the approval of parts and production
- Maintain ERP system and ensuring data accuracy in the system
- Contribute to the development and implementation of new processes and procedures
- · Assist with other procurement activities as required

WHAT YOU'LL BRING TO THE ROLE:

- Ideally a degree in mechanical engineering
- Ability to read and interpret engineering drawings
- Ideally experience or knowledge of engineering projects
- Knowledge and experience of managing projects (university or work-related)
- Effective interpersonal, written communication, analytical, presentation and negotiation skills
- Ability to meet strict time targets
- · Highly motivated, positive, and flexible



- Leadership potential
- · Well-developed team working and influencing ability
- Enthusiasm and self-drive
- The ability to set high standards within a team dynamic

WHAT WE EXPECT FROM YOU:

- A professional approach
- An enthusiastic manner
- A commitment to excellence in all that you do
- Be a team player, willing to continuously and proactively collaborate, share, and seek information and guidance
- · Self-driven to make a significant contribution to maximising AGR customer service

ABOUT US

We work extensively with international Blue Chip companies and many of our clients are US based multi-national corporations. We are especially experienced with complex and difficult applications. Our experience has been developed in the challenging markets of medical device, drug delivery and high-volume consumer disposables. New challenges involving difficult to handle products are a common occurrence. AGR Automation continually pushes the boundaries of capital cost, production speed, efficiency and reliability.