



CSP

FOOD SERVICES LIMITED



DATA PROTECTION STATEMENT

This Policy helps you understand what information we might collect about you & how we use it.

CSP (Food Services) Ltd take the issue of security and data protection seriously and strictly adhere to guidelines published in the General Data Protection Regulation (EU) 2016/679, together with any domestic laws subsequently enacted.

Roberto Quirici is the Data Protection Officer and Data Controller registered with the Office of the Information Commissioner.

We will collect and process only relevant data about you and your business to ensure that we can continue provide a suitable and professional level of service as part of our business relationship and the sale and supply of food products.

All such information will be suitably stored and protected and shared only where required, for example:

- ✓ Under instructions from a properly authorised Official (i.e. Enforcement Officer);
- ✓ To enable us to carry out business with you i.e. the sale and supply of food products;
- ✓ In other ways required to ensure the continuance of good food hygiene.

As the transmission of information via the internet is not completely secure, we cannot guarantee the security of your data sent this way. Once we have received your information, we will use strict procedures and security features to try to prevent unauthorised access.

When contacting you in the furtherance of our business, we may do so by phone, post, email or other electronic means, unless you tell us otherwise.

We will only retain your data for as long as is required to maintain a good business relationship or as long as other legislation outside our controls demands it.

You have the right to request to see the personal data we hold about you and request that any inaccuracies are corrected. In certain circumstances you may have the right to be 'forgotten' (i.e. to have your personally identifiable data deleted) though we may consult with relevant authorities prior to carrying this out as we always aim to comply with our legal duties.

We never sell your personal data. If you have any concerns or complaints about our privacy activities, you can contact us:

Email: Roberto@csp ltd.net | Tel: 020 7353 8241/2 | Address: 52 Farringdon Street, London, EC4A 4BD

You can also contact the Information Commissioner's Office on 0303 123 1113 (www.ico.org.uk).

