

Shellfish Permit Application Form



Permit to use a vessel to fish for or retain lobster, crawfish and crab from the Cornwall IFCA District (permits only available for registered and licenced fishing vessels)

**PLEASE USE
BLOCK CAPITALS**

This form must be completed and signed by the registered owner of the vessel. If the vessel is in a company name, proof must also be provided that you are a Director of that company.

PLEASE
NOTE

SUPPORTING DOCUMENTS - all shellfish permit applications must be accompanied with the following documents:-

A copy (both/two sides) of your vessel's **Licence** and a copy (both/two sides) of your vessel's **Certificate of Registry**.

These documents are requested with every new application or renewal.

Licence ☐
Certificate of Registry ☐

I plan to start shellfishing in the Cornwall IFCA District from the month of:-

Jan Feb Mar Apr Other

Please advise one month only. Monthly stats will therefore be due from the month you advise.

Please indicate your chosen monthly stats submission method. There are two options:-

Paper stats forms posted to you, or **Electronic stats**, a Word template that Cornwall IFCA provide to you by email, that you type into, save and email back to enquiries@cornwall-ifca.gov.uk

If you choose this option, don't forget to advise your email address below.

**PAPER
STATS**
forms ☐

ELECTRONIC STATS
by email using the
IFCA stats template ☐

* **Denotes Mandatory Field**

The owner details on the Application form, vessel's Licence and Certificate of Registry should match. If there are discrepancies, we will need to contact you and this may delay the issue of your permit. Permits can only be sent to the registered owner, at the registered address on the licensing documents.

* Name of Vessel: _____

* Name of Owner: _____

* Registration No: (port letters numbers) _____

* Address: _____

RSS No: (official number, as found on your C of R) _____

Current Permit No. _____

Base Port: (main berthing port) _____

Vessel Overall Length: _____ (metres)

* Postcode _____

Telephone No: _____

Mobile No: _____

PLEASE
NOTE

TEXT REMINDERS

If you would like to receive text reminders on your mobile about your monthly stats returns, please tick this box ☐

Email Address: _____

Is the vessel used for: Full-time fishing ☐ Part-time fishing ☐ Number employed on vessel including the skipper. If just yourself, put 1.

Intended fishing method from which shellfish may be retained: Pots ☐ Nets ☐ Other ☐ please state _____ e.g. trawling, scalloping

Type of pots used and amounts within the District 6 mile limit: Coffin Number Parlour Number Inkwell Number Other Number e.g. side eyes, creels

Type of nets used in the District 6 mile limit for capture or bycatch of shellfish and mesh sizes: Combined length of all nets (metres) List type(s) and mesh sizes

Areas normally fished: please refer to CIFCA District map overleaf 30 E4 ☐ 30 E5 ☐ 29 E4 ☐ 29 E5 ☐ 28 E4 ☐ 28 E5 ☐

PLEASE
NOTE

PRIVACY POLICY (to comply with General Data Protection Regulations)

We would like to keep you informed about upcoming changes to legislation, informal consultations on future byelaws and wider initiatives that may affect you. If you are happy to receive this information, please tick this box. ☐

NOTE: You can withdraw consent at any time by contacting our office by phone, email, letter or in person but confirmation of consent will be requested each year.

I certify that the foregoing information is correct to the best of my knowledge and belief.

As owner of the vessel, I understand the legal requirement to submit monthly shellfish returns to Cornwall IFCA, including nil returns.

I have read and understood the Data Protection statement overleaf.

PLEASE
NOTE

PLEASE SIGN BELOW: It is a legal requirement that the owner signs this form. We cannot process unsigned applications.

* Owner's signature: _____

* Date: _____

Please return the completed form to :

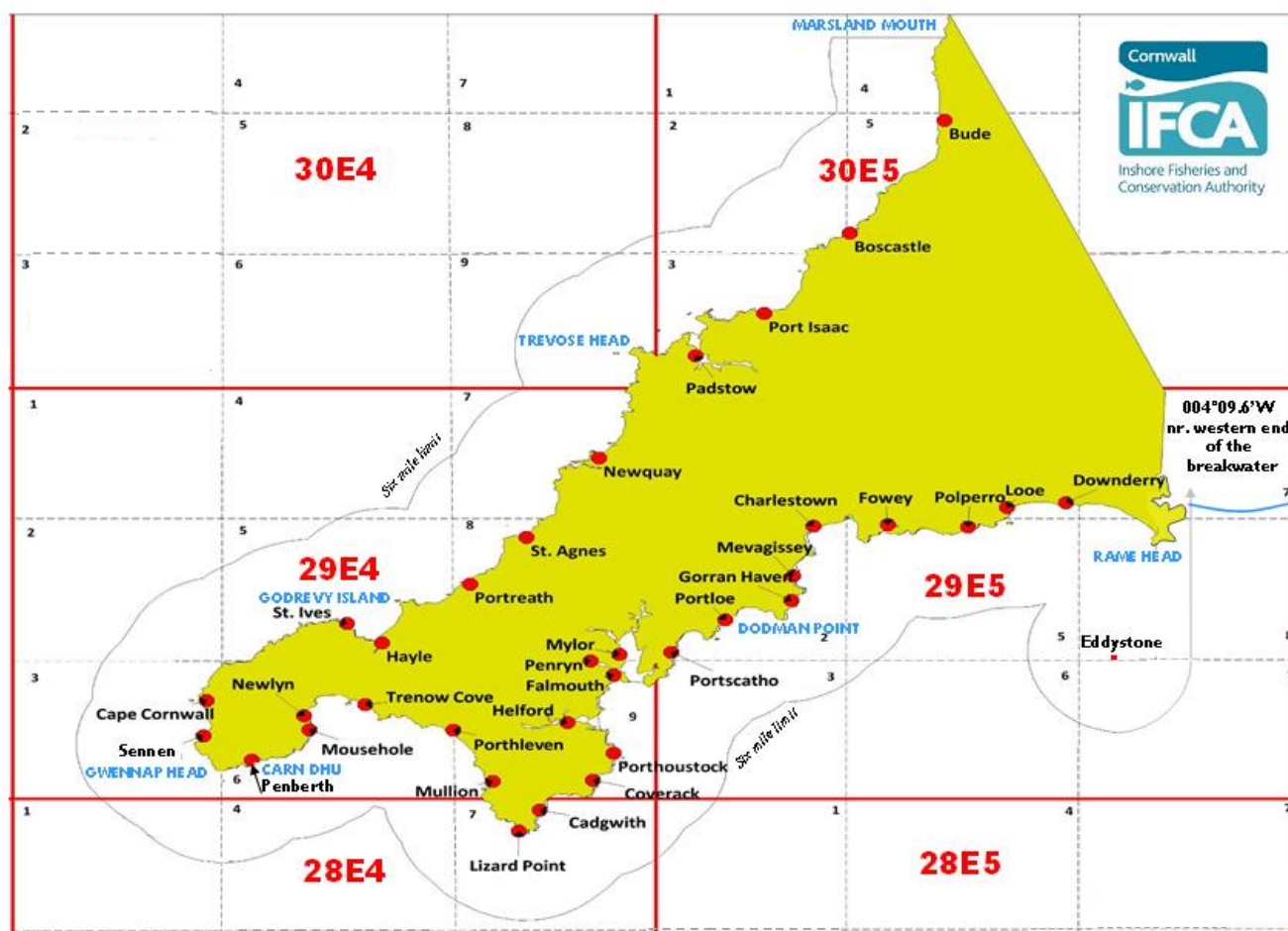
Cornwall IFCA
Office 2, Chi Gallos
Hayle Marine Renewables Business Park
North Quay
Hayle
Cornwall TR27 4DD
Email : enquiries@cornwall-ifca.gov.uk

FOR OFFICE USE ONLY		Renewal <input type="checkbox"/>	New App <input type="checkbox"/>	Permit No. _____
Application received		Lic. docs checked	Lic <input type="checkbox"/>	COR <input type="checkbox"/>
Lic. issued	/ /	Shellfish status	S/F <input type="checkbox"/>	No Ent <input type="checkbox"/>
COR expiry	/ /			
Permit issued		Consents	Text <input type="checkbox"/>	GDPR <input type="checkbox"/>
S/S	O/S sts	J F M A M J J A S O N D	Sc	EnfT
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Telephone : **01872 324284**

Nov 2023

District Map



Data Protection Statement

The data supplied on this form is covered by the General Data Protection Regulations 2016. Cornwall IFCA has the right to process this data under Article 6(1)(c) of this Act as your data fulfils a legislative function. Your data is processed by Cornwall IFCA under a legal obligation conferred in sections 155 and 156 of the Marine and Coastal Access Act 2009 to process your permit, as is required in the Lobster, Crawfish and Crab Fishing Permit Byelaw 2016.

If you choose to consent to us sending you text reminders in respect of your monthly statistics for your vessel, you have the right to withdraw your consent for this text service at any time.

We will only use your data provided on this form to process and monitor your permit. If you tick the highlighted consent box, you are consenting to us sending you information on upcoming changes to legislation, formal and informal consultations on future byelaws and wider initiatives that may affect you. You have the right to withdraw your consent for this at any time. The data is also held securely on Cornwall Council's network of servers.

We retain your data for two years following your application for a permit, after which it will be removed and destroyed. Electronic copies also have personal data removed two years after the permit has been issued.

If you would like to access any of the information we hold about you, or you have concerns regarding the way we have processed your information, please contact: Simon Mansell, Data Protection Officer, Cornwall Council, County Hall, Treyew Road, Truro, Cornwall TR1 3AY. Telephone 01872 326424 or email dpo@cornwall.gov.uk