



## Information for Parents and attendees of Fortis Green Kids' Club Play-Scheme 2023

Fortis Green Kids' Club offers holiday childcare for 4 - 12 year olds. Established in 1992, the club offers high standards of care, with a skilled and qualified staff team, creating a quality out-of-school provision that is welcoming, friendly and lots of fun.

### **Location**

Muswell Hill Baptist Church, Dukes Avenue, N10 2PT.

**Telephone: 07904 570477 E-mail: [fortisgreenkidsclub@hotmail.co.uk](mailto:fortisgreenkidsclub@hotmail.co.uk)**

### **Costs/ Tariff Schedule and Booking**

The cost for a daily session is £35 (plus trip). The club will operate between the hours of **9am to 4pm**.

Parents are requested to ensure that children are picked up before 4pm. Any delays in collecting your child will incur additional charges aligned to Fortis Green Kids Club Terms and conditions. \*

\*£5 will be charged for the first 5 minutes, followed by £5 for each subsequent 5 minutes or part thereof.

### **Attendance and Payments**

Only children in full-time education between 4-12 years of age (up to and including those in year 7) and whose parents/carers have booked may attend the scheme.

Payment to be made by debit/credit card or childcare vouchers only. Bookings will not have accepted for individuals with payments in arrears.

Bookings will only be accepted for parents/families booking directly with Fortis Green Kids Club; we are currently unable to accept bookings facilitated by third party agencies or care organisations.

By booking with Fortis Green Kids Club, parents will assume the responsibility for the child's attendance. In order to effectively manage attendance schedules and spaces FGKC will not refund any missed periods.

### **Food**

A snack is provided each day at the beginning of the session. It is absolutely essential that we are promptly informed/updated of any allergies each child may suffer from (via magic booking). Please make sure your child comes in with a clearly labelled water bottle.

### **Emergency treatment**

The club will adhere to OFSTED registration requirements for trips at all times. FGKC staff, under the direction of the Senior Play-leader, will make short-term and necessary decisions for the welfare of the children attending.

By registering, parents give permission for their child(ren) to receive urgent medical treatment from qualified First Aiders and give permission to seek any emergency medical advice or treatment if it is necessary. In the event of an emergency, every effort will be made to contact parents and other contacts named on the relevant registration form.

### **Clothing**

Please make sure that your children wear clothing that they can easily put on themselves, and are clearly labelled with their name (we cannot store spare clothes). Please do not bring any toys or personal sanitation (such as tissues/hand sanitiser: we are well stocked). Also please do not bring any PPE as this is against Government guidance and can increase the risk when used by a child.

### **Behaviour**

All of our sessions will be run in line with the Fortis Green standard code of conduct; any actions taken by a child which are deemed to cause harm, injury or insult to another child will be handled in line with our standard guidelines (available on request).

### **Guidance for families attending our after school club**

- Parents will not be permitted to enter the building.
- On collection of your child/children, please wait at the aforementioned meeting point (entrance to 2, Dukes Avenue) and ring our bell. The respective children will be brought to the door by a member of staff to meet you.
- To reduce waiting time in line, parents are welcome to call/text 07904570477 so that staff can get children ready for pick up.
- We will not be able to change these pick up procedures due to bad weather, so please bear this in mind and ensure that you dress yourself and your child accordingly.

We look forward to seeing you at our playscheme!