



Privacy Notice

Last Updated: September 2018

Who are we?

Isles of Scilly Inshore Fisheries and Conservation Authority (IoSIFCA) was established on 1st April 2011 under provisions contained within the Marine and Coastal Access Act 2009 to manage the sustainable exploitation of sea fisheries resources within a 6-mile nautical limit measured around the islands from the 1983 baseline.

IoSIFCA collects, uses and is responsible for certain personal information about you. When we do so we are regulated under the General Data Protection Regulation which applies across the European Union (including in the United Kingdom) and we are responsible as 'controller' of that personal information for the purposes of those laws. Our Data Protection Officer is Tom Hooper.

The personal information we collect and use

In the course of applying for permits, licences, compliance inspections, making complaints or enquiries we collect the following personal information when you provide it to us:

- Personal information such as names, addresses, dates of birth and contact details including email addresses and contact telephone numbers
- Catch and effort data by vessel and PLN (official Port Letters and Number)
- Positional information relating to vessel and PLN

On what grounds do we use the information?

IoSIFCA has a legal duty to manage the sustainable exploitation of sea fisheries resources within its district. These are set out in the Marine and Coastal Access Act 2009. The Authority cannot deliver this duty without processing personal data.

How do we collect the information?

The information is provided directly from the public via application forms and fisheries inspection reports or gathered directly from officers working on the ground.

How we use your personal information?

We use your personal information to:

- process your permit or licence application
- respond to complaints and enquiries
- send information relating to the work of IoSIFCA
- report UK sightings of vessels
- update management of fisheries and marine protected areas
- contact you with consultation documents closely related to your interests

How long your personal data will be kept?

We will hold your personal information for:

- licence applications forms – 3 years beyond current year

- ebulletins – until you ask us to remove you from the mailing list
- compliance inspections – 3 years beyond current year
- where offences have occurred – 7 years

Who we share your personal information with

We routinely share: Your name, address and date of birth if inspected at sea or port with the Marine Management Organisation and CEFAS via the UK Fisheries Monitoring, Control and Surveillance System. This data sharing involves the UK reporting of sightings of vessels, whether by fisheries patrol aircraft, fisheries patrol vessels, or in-port inspectors. It includes the details for boardings of fishing vessels and since 2000 has maintained a database of position reports from vessels reported via Satellite Transponders placed on the fishing vessel. MCSS maintains records of prosecutions and other actions against infringements of UK and EU Fisheries Regulations and contains a GIS application allowing the user to plot positions, whether physical sightings or Vessel Monitoring System (VMS) position reports. This system is managed by CEFAS on behalf of the MMO.

We will share personal information with law enforcement or other authorities if required by applicable law.

Your Rights

Under the GDPR you have a number of rights which you can access free of charge which allow you to:

- Know what we are doing with your information and why we are doing it
- Ask to see what information we hold about you
- Ask us to correct any mistakes in the information we hold about you
- Object to direct marketing
- Make a complaint to the Information Commissioners Office

Depending on our reason for using your information you may also be entitled to:

- Ask us to delete information we hold about you
- Have your information transferred electronically to yourself or to another organisation
- Object to decisions being made that significantly affect you
- Object to how we are using your information
- Stop us using your information in certain ways

We will always seek to comply with your request however we may be required to hold or use your information to comply with legal duties.

For further information about your rights, including the circumstances in which they apply, see the guidance from the UK Information Commissioners Office (ICO) on individuals' rights under the General Data Protection Regulation.

Keeping your personal information secure

We have appropriate security measures in place to prevent personal information from being accidentally lost, or used or accessed in an unauthorised way. We limit access to your personal information to those who have a genuine business need to know it. Those processing your information will do so only in an authorised manner and are subject to a duty of confidentiality.

We also have procedures in place to deal with any suspected data security breach. We will notify you and any applicable regulator of a suspected data security breach where we are legally required to do so.

Who to Contact

Please contact Tom Hooper at tom.hooper@scilly.gov.uk to exercise any of your rights, or if you have a complaint about why your information has been collected, how it has been used or how long we have kept it for

You can contact our Data Protection Officer, Tom Hooper, at tom.hooper@scilly.gov.uk

The General Data Protection Regulation also gives you the right to lodge a complaint with a supervisory authority. The supervisory authority in the UK is the Information Commissioner who may be contacted at <https://ico.org.uk/concerns> or telephone 03031 231113.