

## Privacy Policy

### What information is being collected ?

We collect a variety of information when you contact Videotec Weddings. This includes: Names, Addresses and Contact Information of the person(s) enquiring about or booking our services. If you e-mail us or send us messages via social media, these messages are stored within our email system or social media accounts. These messages are stored for as long as applicable.

### Who is collecting the data ?

This data is being collected by Videotec Weddings. Your information is stored on password protected devices. Personal data will never be shared with anyone or transferred to another country.

### How is it being collected ?

Our data is collected directly from you via face to face at a wedding shows, via the telephone, via e-mail or social media message

### Why is it being collected ?

Most of the data we collect is solely for the purpose of providing you with a quotation or the service you have booked. We are required by law to collect and store certain information relating to any service you have booked with us.

### How will it be used ?

We may use your Personal Information to contact you with information regarding our services and be used by Videotec Weddings to enable us to provide our services to you.

### How will this affect you ?

We collect, store and process your data in such a way that should have no negative effect on you as an individual. The security of your Personal Information is important to us, but remember that no method of transmission over the Internet, or method of electronic storage, is 100% secure. While we strive to use commercially acceptable means to protect your Personal Information, we cannot guarantee its absolute security.

### How long is the data stored ?

Most data we collect is stored indefinitely. This is to allow us to provide a better service to you as a customer in the event that you contact us again in the future. We are legally obliged to store some data for a minimum amount of time, for example sale order records, payment records etc.

### Access to stored data

If you have any questions about data we hold about you, please feel free to [contact us](#). As well as trying to help you directly. You may request a copy of any data we store about you - and we will comply with any requests as per the guidance of the Information Commissioner's Office

### Our details

This business is owned and operated by Videotec Weddings.  
If you have any questions about this Privacy Policy, please [contact us](#).