



The Willow Primary School and Broadwaters' Children Centre
Broadwaters Inclusive Learning Community
Adams Road
Tottenham
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Email: admin@thewillow.haringey.sch.uk
Headteacher: Dawn Ferdinand / Deputy: Jenny Smith

Broadwaters Bunch For parents/carers

Wednesday 27th April 2016

Dear Families

Welcome to the Spring Term edition of Broadwaters Bunch.

Support when you most need it – housing/family issues and Citizens Advice Bureau

As a school we recognise that you may need additional support/help temporarily, for example whilst you find new accommodation, face eviction, have a change in change personal circumstances or have a family crisis. Whilst the support we offer is limited, please remember that it is there. This includes temporary free school meals, support with childcare- both before and after school, as well as support with documentation you may need to fill in. We have a family support worker attached to the school and Broadwaters Children's Centre. In addition, the citizen's advice bureau will be starting at the Broadwaters Children's Centre (BCC) from Monday 25th April. They can offer help to families with debt, immigration, benefits, filling out benefit forms, tax credits, housing and legal matters. Mondays 1:30 – 3:30pm and Fridays 9:30am -12:30pm at the BCC by appointment only (30minutes). Contact the Broadwaters Children's Centre on 020 8885 8801.

TESCO Groundwork Project – Broadwaters wins £12,000

We recently asked you to vote for our project at local Tesco stores and are happy to announce that we are the proud **first prize winners** of £12,000. The prize money will fund our **Fox Forest** project, creating a **butterfly garden, dragonfly path, fire pit, cabin and make new pathways**. Thank you for your votes.

Changes to staff – Deborah (Senior Admin Officer) leaves to join The Brook

Deborah Alexander has left The Willow to join our sister school, The Brook special primary, as a School Business Manager. We wish **her the best of luck in her new role** and are **currently recruiting for a new administrative officer**. Please note that you will still see Deborah around as the Brook share our premises but she will be in her new role.



School Closed INSET Friday 24 June 2016

Please remember that school will be closed to children for staff training on 24-6-16.

Late to school? New procedures for children arriving late

A letter was issued last week with details of our new late procedures. Spare copies of letters are always available from the office. We are delighted to announce that this has proved a great success with only **7** children turning up late on Monday and only **2** on Tuesday.

To help compare, we had 65 children who arrived late to school 95 times in the first nine days of this term!

Thank you so much for making a huge effort to help get your children to school on time. A reminder that from **next week, persistent lateness will be addressed i.e. those with over 5 lates in the academic year so far.**



Headlice and Chickenpox in school

We have both headlice and chickenpox in school. Please check your entire family if your year group are affected and a letter will be sent home with further advice. This helps further spreading of the lice/virus.



**** Date for your Diary/reminder for payments ****

Monday 13th June 2016 – Years 5 and 6 ONLY to Chessington

Please put this date in your diary! *Payments are due to Pam in welfare by Friday 20th May*. This is a *heavily discounted trip* where costs are £20 per child including travel, instead of £43.60 for entry only.

Thursday 16th June 2016 - Reception, Years 1, 2,3 and 4 to Legoland- FAMILY school trip – younger siblings welcome

Please come along on this *family trip* to Legoland theme park where the school has *heavily subsidised the usual ticket prices*. **£18 per child including coach space** instead of £46.20 entry only.

The Willow School Choir sing at The Royal Albert Hall - Monday 27th June 2016

The school choir have an amazing opportunity to sing in this prestigious space alongside other Haringey schools. Tickets will be on sale via the Royal Albert Hall if you wish to attend. Choir attendees have been sent letters with full details.



BESS after school clubs – update on clubs with spaces Tuesday 3rd May 2016

Monday (Photography, Piano, Jewellery), **Tuesday** (Science Club), **Thursday** (Piano), **Friday** (Book making)
These clubs will be on offer until Tuesday 3rd May and then cancelled if not filled. Parents/Carers will be offered a refund, credit for next term or children can move to another club as per our cancellation policy.

New PARENT/carer email address for feedback/queries

If you have a query or update about your child, please see the child's teacher AFTER school and not before as this delays registration which must be done promptly. ****Updates in the morning are for emergencies only****

admin@thewillow.haringey.sch.uk
(checked at least three times a day)

Dinner money
BESS and TRIP payments including childcare/clubs
Arrangements for pickup/collection of children
Change of contact details (address, mobile, email)
Any queries for a class teacher/member of staff in school relating to class

parents@thewillow.haringey.sch.uk
(checked once daily)

Stage 1/2/3 of the feedback process (see below)
Any requests that need to be sent to the senior management team/Headteacher
Feedback about any policies or procedures the school has
Feedback about matters <i>not</i> related directly to classroom matters (and after you have contacted the teacher)
Anything related to admissions (leaving/joining school)

**** Please do NOT email staff directly, even if this was done in the past.**

Please use the ADMIN or PARENT/carer email to ensure your query is dealt with**

Feedback process

- 1 Speak to your child's class teacher or speak to our Parental Engagement Lead/Headteacher's PA Umarani Nathan.
- 2 Arrange to speak to a Senior Management Team member.
- 3 Arrange to speak to the Headteacher, Ms Ferdinand.
- 4 A letter to the Chair of Governors but **only** after following all the steps outlined above.
- 5 Further representation.

Reminder: No scooters or bikes to be ridden anywhere on the school premises

Best wishes, Umarani Nathan – Parental Engagement Lead/PA to the Headteacher

