



The Brook Special School
Broadwaters Inclusive Learning Community
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Registered Charity Number: 280180

Dear Parents and Carers

As the end of term is nearing its end, there are some updates and reminders that I thought it prudent to send you.

Our Christmas Events are as follows:

Wednesday 13th December 1.30 to 4.00pm Brook Christmas Fayre. Your children are making some wonderful craft items for sale. There will be a second hand toy and book stall too. Please come and support this event as it is our children's opportunity to support other charities. This year we are supporting **Childline** and a local charity called **UCKG Help Centre**.

Wednesday 20th December is the BILC inclusive Christmas lunch This is our annual lunch with the Willow in which the kitchen staff outdo themselves again and provide a lovely meal in a very festive environment. Father Christmas will also be visiting your child on that day and they will be getting a small gift and a book as a gift.

Holidays

As you will know, children are expected to be in attendance at school for the whole of each term and the DfE are very clear that in-term holidays cannot be authorised. We certainly find that when children are away from education for a period of time, their progress is affected. There are times, however, when there are family crises and we understand that there may be no extended family to look after your child. If this is the case then it is important that we have at least a week's notice so that we can provide work for your child to do in their absence. If we do not get any request for authorisation then we are obliged to contact the Education Welfare Service when there is an absence for which we do not know the reason. Thank you for your co-operation and understanding of this situation.

Heating

Our underfloor heating system has failed and the local Authority are working with us to get some temporary heating installed – as you can imagine this is a very big job due to the size of the building. The classrooms are not yet as warm as we would like them to be but we are assured that things should be up and running properly very soon. Do though, please, consider giving your child an extra layer of clothing in the interim and please make sure they have a coat, hat and gloves every day now that the weather is getting colder.

Thank you for your support as always and we look forwards to seeing you next Wednesday at our Fayre.

Kind regards

Maureen Duncan

Headteacher

The Brook Special Primary

