



## Broadwaters Governing Body

### Community Services Committee – Monday 28 November 2016, 4.30pm

#### PRESENT

- Toni Mallett LA Governor
- Dawn Ferdinand Willow Headteacher
- Umarani Nathan Parental Engagement/minuting)
- Edyta Ballantyne Assistant Head of Early Years Foundation Stage  
(children’s centre and school)
- Yoneaque Wright Parent Governor
- Cherri Fox (Associate Member Children’s Centre)
- Clare Woodford LA governor
- Carol St Catherine Volunteer Co-ordinator (BCC and Woodlands Centre)
- Helen Gatenby Parent link governor

## ACTIONS

Person responsible	Action to be taken	Date of action	Recommendation to the GB /Chair
DF/CF	<b>Dawn to formulate a letter with Cherri to send on behalf of governors.</b>	By mid-January 2017	none
UN CF	<b>UN to include advisory board under terms of reference. Cherri to send advisory board dates to both Clare and Toni (so they can plan their attendance).</b>	By early January 2017	For changes
UN	<b>UN to submit TOR to the clerk for GB consideration.</b>	By early January 2017	For consideration
UN	<b>UN to give Tom update on FABLE report for March 2017 meeting</b>		



Detail	Note	ACTION
<b>Welcome</b>	Toni welcomed everyone to the meeting.	
<b>Declaration of interests</b>	None declared.	
<b>Minutes and matters arising</b>	<p>Page 3: Downhills update – no change to current situation. Phone service now implemented. Local Authority (LA) asked about this at recent performance management meeting.</p> <p><b>ACTION DF to formulate a letter with CF to send on behalf of governors.</b></p> <p><b>Advisory board replacement</b>– three different structures.            One will be parent/carer led board (managed by Carol).            One structure will need governor attendance.            Clare volunteered to support by representing governors on advisory board and Toni agreed to be backup. <b>ACTION – UN to include under terms of reference and submit to the GB. CF to send advisory board dates to both Clare and Toni to plan attendance.</b></p> <p><b>Subsidy for childcare</b> – Continued discussions with the LA on the process of stopping subsidies in April 2017 and repercussions of this. A letter has been submitted.</p>	<p><b>DF/CF</b></p> <p><b>UN CF</b></p>
<b>Terms of reference</b>	<p>Terms of Reference (TOR) – under remit, a fifth bullet point to be added.</p> <ul style="list-style-type: none"> <li>- <b>Relationships with the wider community</b> - Cherri reminded the committee that health, social, family services etc were represented at early help meetings. There were possible funding issues with joint partner work. The committee to look at this later in the academic year. Still issues with who is wider community – ie police, schools, etc.</li> <li>- Agreed additions to the TOR. <b>ACTION – UN to submit to the clerk for GB consideration.</b></li> </ul>	<b>UN</b>
<b>Parental involvement for the Children's centre</b>	<p>A survey/letter were shared with governors from Carol. Families were asked about courses they wished to participate in. The results were:</p> <p>SALT (Speech and Language Therapy) 12 respondents            Parenting 8 respondents            Volunteering 19 respondents            English as a Second Language (ESOL) was offered borough wide.</p> <p><b>Q) Do you offer these courses at the BCC or offer courses already established at other venues?</b> Both dependent on space. Downhills has a bigger training space.</p> <p>There have been 9 volunteers trained at the BCC (18 between both the BCC and Woodland centres). Since September 2016 one volunteer has gained employment and one has a study placement.</p> <p>There are some issues with placements being offered at woodland as childcare is based at the nursery there, but the courses are run at the BCC and vice versa. Families are struggling to access courses with the logistics of travel/timing and childcare at either centre.</p>	



	<p>200 parents came to the assessment day - 48 from both centres for the learning courses provided by Haringey Adult Learning Services (HALS). From January 2017, the aim is to run both childcare and the courses at the BCC to aid access to courses.</p> <p><b>NEXT STEPS</b> – College of North East London (CoNEL) and Paddington Health Trust are now partners with BCC. This means increased parental engagement via the route of education to employment.</p> <p>For the 12 volunteers in the BCC, time credits are being offered as a payment in kind. The scheme encourages a credit per hour for volunteer time which can then be used in a variety of places.</p> <p><b>Q) How do you get credits?</b> One hour of volunteer time = one credit and you can gain a maximum of five credits per week.</p> <p>CoNEL is offering manicures, massages and haircuts! Gym and theatre are on offer too. 8 companies are participating in the scheme so far. <b>The BCC is the first centre to trial this.</b></p> <p><b>Parent Champion</b> – one ready to start as soon as she gets her DBS. Her role is to connect with schools and private nurseries (PVI).</p> <p><b>Parent forum</b> – 26<sup>th</sup> January 2017 for the BCC only. Hoping to involve nursery side too.</p> <p><b>Volunteer programme</b> to start 9<sup>th</sup> January 2017 - 10 volunteers have confirmed their attendance.</p> <p><b>Partnerships</b> – Job centre plus had 10 people attending sessions. 3 year olds are targeted particularly as Job Seekers Allowance (JSA) will pay for the placement.</p> <p><b>Haringey employment and skills team</b> – help families with interview and job preparation.</p> <p><b>Q) Are the hours worked not being affected by the cap on benefits?</b> Families can still work for 16 hours so are not affected.</p> <p><b>Q) Do you have a lot of people applying?</b> Yes - they can be affected by the benefit gap and want to gain experience for employment. The turnaround is high as a result of this.</p> <p>NLC – Network Learning Community. The NLC will advertise to their parents/carers to offer spaces within their own schools for placement of volunteers.</p>	
<p><b>Parental engagement report</b></p>	<p><b>Homework consultation</b> - 60 respondents via an online survey and 35 people in person attended a workshop this morning on Homework. The initiative was new in terms of future, present, past homework ideas, including iPad use, in person, via letter, via email, via survey and gathering</p>	<p><b>n</b></p>



<p><b>Homework</b></p>	<p>notes at the parent/carer afternoon. The outcomes have not been set, but proposals include families continuing with the online mathematics programme where teachers can set the parameters for work. Reading and spelling weekly, every half term a news topic and a choice of homework (ie English. Maths, investigation).</p> <p>A report was submitted and discussed about outcomes following complaints/feedback and questionnaires recently completed.</p> <p><b>Q) Do you log the parents that come in for workshops?</b> Yes</p> <p><b>Q) Do you see the same parents all the time?</b> Not for drop in consultations generally. Not for the online survey as that is accessed by many working families. Occasionally for the workshops as this is for those that can come during a morning or be flexible in their work only.</p> <p>Dawn praised Umarani on the numerous range of good feedback received from parents/carers about their experience with the school from their initial tours onwards in their journey through school life.</p> <p><b>Q) Also, what workshops are you running in the future?</b> Some will be annual ie school transitions (secondary and primary admissions), Maths, English, and some will be ad-hoc led consultations ie homework.</p>	
<p><b>Any other business</b></p>	<p>It was proposed to <b><i>start future meetings at 4.40pm</i></b> to allow Helen and Dawn to attend on time (following their weekly Monday afternoon staff meeting).</p> <p>Tom did not have his parent report ready. The chair asked for a report at the March 2017 meeting (FABLE/parents).</p>	<p><b>UN to ask Tom</b></p>
<p><b>Dates of future meetings</b></p>	<p><b><i>All meetings at 4.40pm in the meeting room at school</i></b></p> <p><b>30<sup>th</sup> January 2017</b> Childcare  <b>20<sup>th</sup> March 2017</b> BESS and FABLE (Brook family engagement)  <b>22<sup>nd</sup> May 2017</b> Community  <b>3<sup>rd</sup> July 2017</b> all areas general update</p>	
	<p><b><i>Areas of responsibility</i></b>  <i>Children Centre Childcare and FPP</i> – Toni  <i>Children Centre Community</i> – Claire  <i>After Core Hours Services (BESS and Breakfast Club)</i> – Yoneaque  <i>Parental Involvement and engagement across both schools and Children’s Centre</i> – Helen.</p> <p>Meeting closed at 5.50pm</p>	