



Holmhurst Care

Residential accommodation and support for younger adults with mental health issues

EMPLOYMENT APPLICATION FORM

HOLMHURST CARE HOME

28 Gordon Avenue, Portswood,
Southampton, SO14 6WD (023 8055 7999)

email: info@holmhurstcare.co.uk

www.holmhurstcare.co.uk

Position applied for:

Your preferred working hours:

Please tick all that you could do;

Day Shifts (8-3)

Evening Shifts (3-9)

Night Shifts

Weekdays	Weekends
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

Preferred total hours

per week

Expected hourly rate

£

Personal Details

Title	First Name	Surname
Address		Tel:
		Mobile:
		Email:
Date of Birth	Nationality	National Insurance Number
Driving Licence held	<input type="checkbox"/> Yes <input type="checkbox"/> No	Type of licence held
		<input type="checkbox"/> Full <input type="checkbox"/> Provisional
Please give details of any endorsements:		
Please advise of any motoring prosecutions pending:		

Continued.....

Name & Address of Employer	Position held (brief description of duties)	Employment period

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Name & Address of Employer	Position held (brief description of duties)	Employment period

Qualifications

Please give details of relevant qualifications held:

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Experience/Training

Please give details of relevant experience/training:

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Referees

Please give name, address and telephone number of **TWO** referees – one of which must be your most recent employer

Work Reference:

Name:

Address:

Tel No:

Work OR character reference:

Name:

Address:

Tel No:

Rehabilitation of Offenders Declaration

The provisions relating to the non-disclosure of criminal convictions do not apply to certain occupations and activities. The position for which you are applying is exempted under the “Rehabilitation of Offenders Act, 1974. Exception Order 75”

Therefore it is necessary for you to disclose any criminal convictions even if under the Rehabilitation of Offenders Act, that would otherwise be regarded as “spent”

NB – Any information disclosed will be taken into consideration but will not automatically prevent your application from proceeding. However, if you are appointed, failure to disclose criminal conviction could lead to the termination of your employment or service.

Have you been convicted of a criminal offence?

Yes

No

If yes, please give details of the conviction and the date(s)

(This information is confidential and will only be considered in relation to this application)

Declaration

The information I have provided is true. I understand that any job offer made on the basis of untrue or misleading information may be withdrawn or my employment terminated.

Signature

Date

Please check that you have completed all sections correctly, in particular have you made it clear what position you are applying for?

Have you given details of previous employment and duties?

Have you provided TWO referees one of which must be your most recent Employer.

We cannot process applications without this information.

Successful applications will be subject to a Disclosure and Barring Service (DBS) formerly CRB check.