# Our Customer Commitment

#### To provide Quality Training:

- 1. We will provide all candidates with appropriate pre-course information.
- 2. An appropriate training solution will be determined to suit the individual and company's requirement.
- 3. All issues of the programme are managed effectively by our appointed trainers.
- 4. The level and method of delivery will be appropriate to the needs of the trainee.
- 5. The quality of all training materials is assured.
- 6. The knowledge of the trainer in the areas of delivery will be technically accurate and up to date.
- 7. Trainers will initiate evaluation processes to maintain standards

For further details of the charter, please refer to our website www.ashtree.co.uk.

We pride
ourselves on
supplying
effective and
enjoyable
training
throughout
England and
Wales

#### Ashtree Management Services Ltd

Registered Office: 13 Ruskin Close, Stowmarket. Suffolk, IP14 1TY

Training enquiries (freephone): 0800 9700132 Diploma / Apprenticeship enquiries: 01449 616424 Email: sales@ashtree.co.uk



### **Training Directory**



Ashtree Management Services Ltd



Effective & Enjoyable Training

Freephone: 0800 9700 132

### **Course Directory**

## Chartered Institute of Environmental Health (CIEH)

#### 1. Food Safety

- Level 1 Award in Food Safety in Catering
- Level 2 Award in Food Safety in Catering
- Level 3 Award in Implementing Food Safety Management Procedures
- Level 4 Award in Food Safety
- HACCP L2 Award in Principles
- HACCP L3 Award in Catering or Manufacture (assignment based)

#### 2. Health and Safety

- CIEH Level 2 Award in Health & Safety in Social Care
- CIEH Level 2 Award in Health & Safety in the Workplace
- CIEH Level 3 Award in Health & Safety in the Workplace
- CIEH Level 4 Award in Health & Safety in the Workplace
- CIEH Principles of COSHH
- CIEH Principles of Manual Handling
- CIEH Level 2 in Risk Assessment Principles and Practice
- CIEH Level 3 in Risk Assessment Principles and Practice

#### Health and Safety Executive (HSE)

- First Aid at Work (Full Certificate)
- First Aid at Work (Refresher)
- Emergency First Aid at Work (EFAW)
- EFAW Refresher—NEW
- First Aid in Social Care
- First Aid in Social Care Refresher—NEW
- Emergency First Aid for the Elderly
- AED Technician
- AED Trainer
- First Aid for Pre-School Children
- First Aid for Schools

#### Apprenticeships — **NEW**

Work based training programmes designed around the needs of the Employers which lead to nationally recognised qualifications.

#### **In-house Training**

All course are conducted at your premises to ensure minimal disruption to your working routines and to allow the courses to be tailored to specific requirements.

#### Certification

Successful candidates in Chartered Institute of Environmental Health (CIEH) courses are issued CIEH certificates.

Ashtree Management Services Ltd are fully accredited by the Health & Safety Executive to issue first aid certificates.

Delegates on all other courses will receive an attendance certificate which will detail the syllabus covered by the course.

#### City & Guilds

Ashtree Management Services Ltd are fully accredited by City and Guilds to offer Diploma Levels 2, 3, 4 & 5 in Health and Social Care and Levels 2 & 3 in Business Administration. The following short courses are designed to underpin knowledge for the Diploma's & New Apprenticeship scheme

- Care Induction Training NEW
- Safeguarding of Vulnerable Adults (SoVA including children awareness)

  NEW
- Bereavement Awareness
- Communication & Report Writing
- Challenging Behaviour
   NEW
- Dementia
- Medication Awareness
- Infection Control
- Equal Opportunities
- Fire Safety Awareness
- Fire Marshall Training NEW
- Health & Safety in Social Care
- Management of Continence
- Moving & Handling in Social Care
- Moving & Handling (Refresher)
- Epilepsy Awareness
- Diabetes Awareness
- Parkinsons Disease Awareness
- Senior Health
- Sexuality
- Supervision
- Mental Capacity Act / D.o.L.
- Customer Care in Social Care NEW