Privacy Policy Statement

JAC Groundwork & Civil Engineering Ltd located at 108 Noak Hill Road, Billericay, Essex CM12 9UH (also referred to below as "we", "us" or "our") respects the privacy of all our customers, suppliers, and employees. We are committed to the new law General Data Protection Regulations (GDPR) to ensure that we protect your privacy accordingly. This privacy policy statement sets out the data processing practices carried out by us through use of the website, and it's related services.

We will process basic, personal or business information for the purpose of providing you with services, dealing with your enquiries or requests, administration and providing you with information. These details include, but are not necessarily limited to, your name, job title, company name, email address, telephone number and any relevant address's.

Under no circumstances do we hold sensitive payment details such as your card number, expiry date and security code. Every bit of information that you provide will be kept secure and private. Third parties, who may be contracted in, will not have access to your information; those that require and request your basic information will have equal mechanisms to maintain your privacy.

Your e-mail address and other information will never, ever be given to or sold to a third party. You will not receive unsolicited emails from us. If we consider email marketing in the future, each will contain a unsubscribe option, and all guidelines will be adhered to.

We may collect anonymous information automatically about your visit to our website, these details come from <u>Google Analytics</u> data, which is used to improve our services by identifying the source of users visiting the website, through organic or paid advertising campaigns. This data cannot be used to personally identify an individual's private, sensitive or payment details. For more information please see our <u>Cookie Policy</u>.

You have the right to request a copy of any data that we hold for you and to correct any information that may not be accurate and/or remove any information that is not essential. To request this please contact us by email on info@jac-construction.co.uk or by post to 108.Noak Hill Road, Billericay, Essex CM12.9UH. If you have any questions please contact us by email on info@jac-construction.co.uk or call us on 0.1277.361.326.