

PENTLAND HOUSING GROUP

AUDIT COMMITTEE

AC1920M1

Date: Wednesday 10 April 2019

Time: 5.15 pm

Location: Board Room, 37-39 Traill Street, Thurso

To: Neil Robertson

Ian McElroy

Elaine Forbes

Agenda Item	Approx Time for Discussion (minutes)
1. Welcome and declaration of interests	5
2. Minutes of Previous Meeting – to approve the minutes of the meetings held on 21 February 2018 (AC1718M4D2) and 2 May 2018 (AC1819M1D2) <ul style="list-style-type: none">Notes from 16 October 2018 (AC1819M3D2) – Not to be signed as meeting not quorate.Notes from 12 February 2019 (AC1819M4D2) – Not to be signed as meeting not quorate.Notes from 6 March 2019 (AC1819M5D2) – Not to be signed as meeting not quorate.	5
3. Matters Arising/Outstanding Actions – HOCS	5
ITEMS FOR DECISION	
4. Internal Audit Follow Up Programme Pre 2018/19 – HOCS <ul style="list-style-type: none">Follow up Report Summary	15
5. Internal Audit Programme 2018/19 – Awaiting detail from Findlays <ul style="list-style-type: none">ArrearsGDPRAnti Social Behaviour (to follow)Business recovery and continuity (to follow)2018/19 Annual Report (to follow)	20
ITEMS FOR INFORMATION	
6. Q3 Risk Maps – HOCS <ul style="list-style-type: none">PHAPCE	5
7. Insurance Services Provision for PHG – Verbal HOCS	10
8. Extension to IT Service/Maintenance Provision – Verbal HOCS	10
9. Extension to Internal Audit Service Provision – Verbal HOCS	5
10. Any Other Business	5
11. Dates of Future Meetings as agreed on 20 March 2019: <ul style="list-style-type: none">Wednesday, 17 July 2019Wednesday, 9 October 2019Wednesday, 13 February 2020	

Rachel Harness
Secretary
3 April 2019

Please advise any apologies as soon as possible, to Rachel on 01847 807112 or email rachel@pentlandhousing.co.uk or to Jan on 01847 892507 or email jan@pentlandhousing.co.uk