

PENTLAND HOUSING ASSOCIATION

HEALTH & SAFETY COMMITTEE

HS1819M4D1

Date: ~~Wednesday, 6 March 2019~~ Rescheduled - Tuesday, 7 March 2019

Time: 5.15 pm

Location: Board Room, 37-39 Traill Street, Thurso

To Colin Earnshaw, Chair
Fred Fecitt

Colin MacDonald Gavin Powell (LOA)
Ian McElroy (Observer)

Agenda Item	Approx Time for Discussion (minutes)
1. Welcome and Declaration of Interests – relating to issues raised at this meeting	5
2. Minutes of Previous Meeting – to approve the minutes of 28 November 2018 (HS1819M4D2)	5
3. Matters Arising – not elsewhere on the Agenda	10
ITEMS FOR DECISION	
4. Q4 2.6 Safety Audit Action Plan Progress <ul style="list-style-type: none">Asbestos Management Plan – Questions Addressed	15
5. Q4 2.5 Safety Inspections <ul style="list-style-type: none">Q4 Master Safety Inspection Form - example of area inspection forms.Quarterly Walk Around Schedule for 2019/20Quarterly Inspection Form – April 2019	10
6. Q4 Health & Safety Administrator's Report	15
7. PCE Garage Risk Assessment Matrix – Verbal update	15
ITEMS FOR INFORMATION	
8. Any other business	5

Dates of future meetings - these will be agreed at the PHA meeting in March 2019

Rachel Harness
H&S Administrator

27 February 2019

Please telephone Rachel Harness on 01847 807 112 or email rachel@pentlandhousing.co.uk with apologies or additional agenda items.