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ABOUT

GDPR (General Data Protection Regulations) came into effect on 25th May 2018. Although not a legal requirement, UES has carried out a risk assessment regarding Personal Data that a school may pass to UES during the course of a contract or relationship with that school. This is summarised in the table below.

Please note: all Personal Data is only retained for as long as required by the contract with school, unless that information was freely given by the student/family for the provision of separate services.

RISK ASSESSMENT

Personal Data passed to UES	Risk to School	How mitigated by UES	Date implemented
Names and email addresses of students	Marketing to students against their Privacy Policy	Email addresses only required for the provision of services agreed with school; emails stored securely and separately from marketing lists	1/May/2018
Details of students' academic history/lessons.	Unintended release and misuse of students' Personal Data	Information only required when needed for a service; information stored securely and only accessible by necessary (trained) tutors; data never written down or put in emails	1/January/2015
Details of students' disabilities, health, Safeguarding measures, and other Specials Categories of Personal Data	Unintended release of sensitive information to other students or outside of the school.	Information never required; if passed on to UES, only given to necessary tutors; information stored securely and never written down	1/January/2015



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Students' or families' financial data	Blame placed on school for misuse of financial data	Cardholder data never seen or stored by UES; bank details stored securely and not seen by any staff outside of accounts; advance details of Direct Debits given to families; no financial data passed via email	1/June/2016
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