



Agenda Annual meeting of Rottingdean Parish Council

Parish Councillors are summoned to the Annual meeting of the Parish Council

**Monday 14 May 2018 at 7.30 pm
The Youth Hall, Whiteway Centre**

**All are welcome to attend the meeting
ANNUAL MEETING AGENDA**

Item

1. Apologies for absence: Cllrs Delow & Fitsall
2. **Business Required for the Annual Parish Council Meeting:**
 - a. *Declarations of Personal pecuniary interests to be updated & returned to Clerk for publication.*

Any other Councillor to take chair to elect a Chair & Vice Chair for 2018/19

To elect:

- i. a Responsible Finance Officer (RFO) and a Deputy Responsible Finance Officer for 2018/19
- ii. a Planning Sub-Committee and to appoint a Chair of the Planning Sub-Committee for 2018/19
- iii. the Chair and Members of the Beacon Hill Local Nature Reserve Working Group

To agree:

- i. Parish Councillors' areas of responsibility and Advisory Group Membership and Lead Cllrs
 - ii. Parish Council representatives to other bodies for 2018/19
 - iii. Dates of Parish Council meetings for 2018/19- see below.
3. **Representations by members of the public**
 4. Declarations of Parish Councillor interest in agenda items



Previous RPC meeting

5. Agreement of minutes of meeting held on 9 April 2018
6. Matters arising from the minutes (not on agenda)

7. Parish Council Finance & Governance

Parish Cllrs are required to consider the RFO's Draft Annual Financial Report 2017/18, to include:

- a.) a review of the effectiveness of the system of internal control, and consideration of the findings at a Parish Council meeting.
- b.) approval of the Annual Governance Statement* by resolution and in advance of approving the Accounting Statements

****The Annual Governance Statement, set out in the Annual Return must be approved prior to the Accounting Statements to be brought to the 4 June 2018 RPC meeting. See also Item 8 c. below***

Other financial matters

- To resolve outstanding payments.
- Grant funding applications

8. RPC STRATEGY & COMMUNICATIONS

- a) Main issues from **Annual Village Meeting** held on 19 April 2018
- b) Neighbourhood Plan
- c) Annual review of RPC Standing Orders and policies

9. THE BUILT ENVIRONMENT

- a) Traffic volumes/annual air pollution results
- b) Road & pedestrian safety/parking

10. PLANNING REPORT

- presented by Chair of planning sub committee

11. VILLAGE COMMUNITY & TOURISM REPORT

- presented by of Chair Village Community Group

12. THE SEAFRONT & NATURAL ENVIRONMENT

- Seafront infrastructure
- Beacon Hill LNR

Next meeting: To note date of next meeting- **Monday 4 June 2018.**



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Public Meetings

<p style="text-align: center;">2018/19 Rottingdean Parish Council Meetings Rottingdean Whiteway Centre All are welcome to attend</p>	<p style="text-align: center;">Planning Consultations 7 p.m. <i>before</i> each Parish Council see dates in left-hand column 6 p.m. Round Room, Whiteway Centre on Thursdays as below: -</p>
Monday 14 May 2018 – 7.30pm Parish Council ANNUAL MEETING	Thursday 17 May 2018- 6pm
Monday 4 June 2018 – 7.30pm	Thursday 14 June March 2018- 6pm
Monday 2 July 2018 – 7.30pm	Thursday 12 July 2018- 6pm
Monday 6 August 2018 – 7.30pm	Thursday 16 August 2018- 6pm
Monday 3 September 2018 – 7.30pm	Thursday 13 Sept 2018- 6pm
Monday 1 October 2018 – 7.30pm	Thursday 11 October 2018- 6pm
Monday 5 November 2018 -7.30pm	Thursday 15 November 2018- 6pm
Monday 3 December 2018 – 7.30pm	Thursday 13 December 2018- 6pm
Monday 7 January 2019- 7.30pm	Thursday 17 January 2019 – 6pm
Monday 4 February 2019 – 7.30pm	Thursday 10 February 2019 – 6pm
Monday 4 March 2019 – 7.30pm	Thursday 14 March 2019 - 6pm
Monday 1 April 2019- 7.30am	Thursday 11 April 2019 - 6pm
<p>2019 ANNUAL VILLAGE MEETING – Thursday 18 April 2019 (Maundy Thursday)</p>	
<p>Thursday 9 May 2019 Local Council elections</p>	
Monday 13 May 2019 Annual meeting	Thursday 16 May 2019 - 6pm
Monday 3 June 2019 – 7.30pm	Thursday 13 June 2019 – 6pm