



## Rottingdean Parish Council (RPC) meeting

### Minutes of the meeting held on Monday 7 January 2019

**Parish Councillors present:** Sue John (Chair), Bob Webzell (Vice Chair), Heather Butler, John Bryant, Vicky Fenwick, Kerry Levins, Finella McKenzie, Graham Sheppard, Jo Davies.

Kevin Kingston (Parish Clerk)

#### Public session

**Cllr Sue John (Chair)** welcomed an audience of around 9 residents to the January 2019 meeting of the Parish Council. She said those attending RPC meetings are welcome to speak for up to 3 minutes. If feasible responses will be made by Councillors during the meeting. Otherwise written responses are provided later.

#### Questions raised at the meeting:

Denise Hopper thanked the Council for their comprehensive response to questions raised at the last meeting stating that as RPC is purely a statutory consultee it is therefore impotent when decisions are made by the City Council although she feels that the Parish Council are underestimating themselves as the Planning Sub Committee in the past have objected and can strongly influence both planning and heritage departments at the city Council.

Denise Hopper went on to say that at the Committee on 10 October it was made clear that the allocation of social housing and the share of the monetary gains from the St Aubyn's development could not be guaranteed to return to Rottingdean but would be left to the discretion of BHCC.

She added that it was made clear to Cllr Hyde that her request to improve conditions at St Margaret's Primary School could not be prioritised due to the possibility of more pressing needs could exist within the city.

Denise Hopper had two questions this evening :

- (1) Given that RPC can only act in an advisory capacity what, if any, assurances can councillors give us that a fair proportion of the financial gains and social housing for local families will compensate for the increase in poor air quality and 4 years of disruption from heavy vehicles using the site?
- (2a) Given that no progress has been made for over 20 years to persuade BHCC that a serious air pollution problem exists on our High Street during heavy congestion...would it not be an opportune time to drive a bargain with BHCC that in return for the negative



<p>impact this development will bring to the village they could mitigate this by finally addressing our High Street problems?</p> <p>(2b) Is this an opportunity now missed given the application has been recommended to grant?</p> <p><b>Cllr John</b> thanked Denise Hopper for her questions and responded that as the questions are quite complex that a response to them will hopefully be sent before the next Council meeting in February</p> <p><b>Cllr John</b> thanked everyone for their contributions before opening the Councillors discussion and informed the audience that the Parish Council will try to answer any questions not answered tonight within the month.</p>	
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**Councillor Session**

**1. Apologies for absence**

There were no apologies for absence

**2. Declarations of interest in agenda items**

There were no declarations of interest

**3. Agreement to the minutes of RPC council meeting of 5 November 2018**

<p>There were some minor amendments to the minutes as follows:</p>	
<p>Councillor Finella 'MacKenzie' surname should be spelt 'McKenzie'</p>	<p>Parish Clerk to note</p>
<p>Page 8, item 12 bullet point 2 – the word 'SAFE' should be replaced by 'A259'</p>	<p>Parish Clerk to amend</p>

**4. Matters arising from previous meeting**





	<b>Action</b>
<p>Cllr Bryant circulated papers setting out various options for setting the Parish precept for 2019/20 including data on the average Band D precept for England between 2014/15 (£52.37) and 2018/19 (£64.05).</p> <p>Over the same period the Rottingdean Parish Council Band D precept was held steady between £28.75 and £28.85 over the same period.</p> <p>Cllr Bryant reminded councillors of the 2019/20 Budget Plan which had been proposed and agreed in December. This showed the budget requirement was for £51,000.</p> <p>Cllr Bryant then set out a range of options for the precept including:</p>	
<ul style="list-style-type: none"> <li>• 3% increase which would provide for a budget of £48,950 with Band D Precept of £29.71</li> <li>• 4.16% increase which would provide for a budget of £49,500, with a Band D Precept of £30.05</li> <li>• 5% increase which would provide for a budget of £49,910, with a Band D Precept of £30.29</li> <li>• 7.3% increase which would provide a budget of £51,000, with a Band D Precept of £30.96.</li> </ul> <p>After considerable discussion and debate a proposal was put forward by Cllr McKenzie for the precept to be set at £31 per annum a rounding the figure of £30.96.</p> <p>The Council by a majority (five for an increase, 2 against and 1 abstention) <b>AGREED</b> that in view of the increased costs associated with the delivery of the budget plan a Band D Precept for 19/20 of £31.00 should be set.</p> <p>Cllr Bryant said that although in percentage terms this would represent a little more than a 7.3%, the increase in cash terms would be £2.15 per annum.</p> <p>It was <b>AGREED</b> that the Parish Clerk would draft a press release to be sent to the appropriate press and news outlets to inform them of the decision.</p> <p>It was <b>AGREED</b> that the Parish Council would write to the City Council confirming its decision to set the Precept at £31pa.</p>	<p style="text-align: center;">Cllr Bryant</p> <p style="text-align: center;">Parish Clerk</p> <p style="text-align: center;">Cllr Bryant/ Parish Clerk</p>

**8. To agree applications for RPC grants and donations**

	<b>Action</b>



There were no applications for grants or donations	
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**Major projects**

**9. To receive updates and progress reports on all major projects**

	Action
<p><b>Street lighting</b></p> <p>Cllr Bryant informed the meeting that he had received correspondence back from the City Council street lighting team and reported the following:</p> <ul style="list-style-type: none"> <li>• That the lamp post situated in Rottingdean Grange may not be able to be relocated on to the pavement outside the Grange – but BHCC are still investigating this.</li> <li>• That previously BHCC were going to put a new column up outside Costa, however they have discovered that a new bracket has been purchased so that the light can be fitted in a higher position on the wall opposite Costa although UK Power Networks will need to be involved re connection.</li> </ul>	
<ul style="list-style-type: none"> <li>• The lanterns around Kipling Gardens have been delivered to the City Council and these should be erected soon.</li> <li>• All the new lamp posts have or will be painted shortly.</li> </ul> <p>Cllr Bryant re-emphasised to the City Council that all the works and the invoice for the works need to be presented before the end of the financial year.</p>	



<p><b>Neighbourhood Plan</b></p> <p>Cllr John informed the meeting that representatives from the working group (Cllrs Webzell and John and the Parish Clerk) had met with planning officers at the City Council in December about progress made on the Neighbourhood Plan.</p> <p>The Planning officers were very pleased with the progress that had been made and stated that no amendments were needed to the policies in the plan although stated that the SEA (Strategic Environmental Assessment) may need to be rescreened and suggested a number of small amendments to the text in the document and some follow-up activities.</p> <p>The Parish Council working group would meet again in January to progress the plan further.</p> <p>It was also noted that if the Parish Council have an approved Neighbourhood Plan this will enable the Council to receive 25% of any future CIL (Community Infrastructure Levy) funds for future developments in the Parish whereas without a plan the Council would only receive 15%. This is subject to when the City Council introduces CIL.</p>	
<p><b>Lower High Street</b></p> <p>The Parish Clerk is waiting for a response from the City Council from the Officer responsible for developing the City Council's Local Transport Plan (LTP) to ascertain if the proposed scheme could be included in the plan.</p> <p>There was some discussion about the proposed scheme as well as the ramp to the seafront, signage and the gate to gain access to the undercliff walk. Councillor Butler stated that we would like to do the whole area through a phased approach.</p>	

	<b>Action</b>
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<b>Advisory Group reports</b>
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**10. To receive report from Planning Sub Committee**

<p><b>Recent comments on planning applications made by Parish Council</b>          5 Meadow Close, BN2 7DP (2018/03687) – RPC objected overdevelopment/overbearing          26 Grand Crescent BN2 7GL (2018/03645) – no objection lodged by RPC          25 Court Ord Road BN2 7FD (2018/03796) – no objection lodged by RPC</p> <p><b>New planning applications received in the Parish</b>          25 Falmer Road, BN2 7DA (2018/03818) – under consideration by RPC          82 Dean Court Road, BN2 7DJ (2018/03858) – under consideration by RPC</p> <p><b>BHCC Planning Committee - 9 January 2019</b>          An appeal is in progress for BH2018/00114 Beacon Mill, Nevill Road, Rottingdean, BN2 7HG.</p> <p>An appeal has been ALLOWED by the planning inspector and planning permission granted for Maddalena, 16 Bazehill Road, Rottingdean (BH2018/01942)</p> <p><b>Local planning consultations</b>          Brighton &amp; Hove City Council – the City Council have published a new CIL charging schedule consultation document that will be sent for independent examination in January 2019. As yet we are not totally aware of the implications for the Parish Council but have made enquiries to the City Planning Service and are awaiting a response.</p> <p>Consultation Portal: <a href="http://www.brighton-hove.gov.uk/cil-consultation">www.brighton-hove.gov.uk/cil-consultation</a></p> <p>Website: <a href="http://www.brighton-hove.gov.uk/cil-examination">www.brighton-hove.gov.uk/cil-examination</a></p>	
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**11. To receive report from (BEAG) the Built Environment advisory group**

	<b>Action</b>
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<p><b>Cllr Bryant</b> presented the BEAG advisory group report making particular reference to the following:</p> <ul style="list-style-type: none"> <li>• Transport for the South East have provided some £3.5 billion budget for the improvement of major routes across the Country and included within this is the A259 between Chichester and Eastbourne. The Parish council will contact the City Council expressing our desire to be involved in future deliberations on any project to improve the A259.</li> <li>• Road Safety – the Parish Council are meeting with officers of the City Council on 24 January to discuss road safety (particularly in relation to the fatal accident recently on the Falmer Road) road markings, speeding, Vehicle Activate Signs (VAS) and speed/traffic calming humps etc. The outcome of this meeting will be reported to the next Council meeting.</li> <li>• Rottingdean High Street – Air Quality – following a number of meetings between the Parish Council, City Council Ward Councillors and City Council officers there will be a report</li> </ul>	
<p>on the City Council’s Environment Committee on 22 January 2019 about a possible experimental traffic order to improve traffic flow and air quality in the High Street and at the junction of the A259. The outcome of this report will be reported to the next Council meeting.</p> <p>□ It was noted that the scaffolding had now been erected as part of enforcement action for 33 High Street, Rottingdean.</p>	

**12. To receive report from the (NEAG) Natural Environment advisory group**

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<p><b>Cllr Webzell</b> reported that Friends of Beacon Hill have recently purchased three benches which will be installed during the week commencing 7 January 2019. In addition some recent works at Beacon Hill have uncovered some very interesting artefacts of some historical importance including bones, flints and pottery. Cllr Webzell will obtain reports for posting on website.</p> <p><b>Cllr Davies</b> reported that she met with Cathy Taylor (Founder and Manager of the PARC charity and on the committee of Visit Rottingdean) recently to discuss the seafront including recycling, better parking and the possibility of extending the long stay car park. Other issues discussed were the Living Coast posters, information boards re the reef, flora and fauna, how the terraces could be used more for events, what could be done to encourage more visitors, better signage, better wheelchair and stroller access and better educational uses. It was agreed that the Natural Environment Advisory Group would meet again in order to draw up proposals. Cllr Davies also reported that the hub/undercroft is in poor state of repair and a bid of £25,000 was being considered to the Rampion windfarm fund.</p>	<p>Cllr Webzell</p>
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**13. To receive report from the (SCAG) Strategy & Communications advisory group**

	Action
<p>There was no report from the SCAG advisory group for this meeting.</p>	

**14. To receive report of the (VCAG) Village community advisory group**

	Action
<p><b>Cllr Sheppard</b> gave an update on the work of this advisory group as follows:</p> <p><input type="checkbox"/> The Christmas tree was removed successfully – and Cllr Sheppard asked that thanks are recorded to Harry Shepherd and David Wilson who helped remove the tree and City Clean for taking the tree away. The plan next year would be to sink a hole in the ground to support the tree and Cllr Sheppard reported that Voipfone would like to sponsor again in 2019. It was <b>AGREED</b> to send a letter of thanks to the sponsors.</p> <p><input type="checkbox"/> Cllr Shepherd informed the meeting that he would be attending the Patient Participation Group on 8 January and would be raising the ramp and parking issues.</p>	<p>Parish Clerk</p>

<b>Date of next meeting</b>	<b>Monday 4 February @ 7.30pm</b>
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Signed.....Dated.....