

Rottingdean Parish Council

Agenda for the meeting of Rottingdean Parish Council

Parish Councillors are summoned to a meeting of the Parish Council on

Monday 1 July 2019 at 7.30pm - Rottingdean Whiteway Centre

All are welcome to attend this public meeting.

At the start of the meeting any member of the public is welcomed to speak for a maximum of 3 minute. Councillors aim to provide a response during the meeting if possible, and if not will endeavour to respond in writing within the month.

AGENDA

1. Apologies for absence.
2. Declarations of interests in agenda items.
3. Agreement of minutes of the RPC meeting on 3 June 2019.
4. Matters and actions arising from last meeting.

Parish Council finance and grants

5. To receive the RFO monthly report (see paper circulated)
6. To agree outstanding payments/invoices (see attached)
7. To agree applications for RPC grants/donations

Governance

8. Annual review of standing orders and policies
(papers to be circulated on the night if ready)

Major projects

9. To receive updates and progress reports on all major projects.
 - (i) Street lighting update
 - (ii) Neighbourhood plan update (see attached)
 - (iii) Lower High Street update
 - (iv) Park Road toilets

Sub Committee

10. To receive report from the **Planning** Sub Committee (see attached).

Advisory groups

11. To receive report from the **Built Environment** advisory group
12. To receive report from the **Natural Environment** advisory group.
13. To receive report from the **Strategy & Communications** advisory group.

- (i) Co-options – 2019-2023 term
- (ii) Review of standing orders
- (iii) Village fair focus

14. To receive report from the **Village Community** advisory group.

Date of next meeting: Monday 5 August 2019 @ 7.30pm

AGENDA ITEM 6

Rottingdean Parish Council Payments & Invoices

Month: July 2019

Supplier/Payee	Purpose	£ Cost	£ VAT	Notes
St Margarets Cottage	Meeting room hire	42.00		
Clamp Boxall	Payroll services	92.40	15.40	
Clerks salary	May salary	540.80		
PAYE	Clerks PAYE to HMRC	135.20		
Cllr Vicky Fenwick	Clean air day materials and banners	222.00		

Signed and authorised for payment agreed at Parish Council meeting on

AGENDA ITEM 9 (ii)**Name of Working Group: Neighbourhood Plan**

Discussion Items/Briefing notes	
1	Matters arising from previous meeting
2	Brownfield site assessments
3	Cross-referencing of appendices & maps
4	SEA
5	Graphic Design
6	Exec Summary
7	Regulation 14 consultation

Actions	Responsibility
1 Clarify and address mismatch in retail hierarchy between City Plan and RPNP	SJ/HB
2 Assessments have been completed – dph formula to be clarified and applied	KK/JB
3 Cross-referencing exercise to be completed	KK/FM
4 To request BHCC to repeat SEA screening	SJ/KK
5 To progress voluntary contribution of graphic design	BW
6 To produce executive summary for Regulation 14 consultation	SJ/FM
7 To arrange meeting with BHCC to agree Regulation 14 process and timetable, including feedback from statutory consultees. Confirm Plan's shelf-life.	KK/SJ

Completed by : Sue John

AGENDA ITEM 10 - Planning report – June 2019

New applications received by the City Council

None as at 24 June 2019

Planning applications dealt with under delegated powers

BH2019/00005 - 99 Marine Drive Rottingdean Brighton BN2 7GE

Application for variation of condition 1 of BH2017/02928 (Demolition of existing building and erection of 3 storey building comprising of 4no self contained flats with associated parking and storage) to allow additional drawings detailing amendments to forecourt, stores, main entrance and stair tower.

APPLICANT Mr Matt Hallam - View Property Group

DECISION Approved

BH2019/01085 - 40 Cranleigh Avenue Rottingdean Brighton BN2 7GN

Application for approval of details reserved by the first part of condition 5 of Application

APPLICANT Mrs Kala Ratnajothy

DECISION Approved

BH2019/01253 - 4 Northfield Rise Rottingdean Brighton BN2 7DR

Demolition of existing garage and erection of single storey annex to the north side of the property. Alterations to ground floor fenestration on the north elevation of the existing property and associated alterations.

APPLICANT Mr A Fowler

DECISION Approved

BH2019/01020 ADDRESS 4 Falmer Road Rottingdean Brighton BN2 7DA

Application for approval of details reserved by Condition 3, 4, 5, 8 and 11 of application BH2019/00785.

APPLICANT Mr Julian Wright

DECISION Approved

BH2019/01346 ADDRESS 96 High Street Rottingdean Brighton BN2 7HF

Replacement of existing timber framed shopfront windows with PPC aluminium framed windows.

APPLICANT Angels N Saints Mrs J Simson

DECISION Refused

BH2019/01384 ADDRESS 21 The Park Rottingdean Brighton BN2 7GQ

Erection of single storey rear extensions with revised fenestration.

APPLICANT Mr D Boyes

DECISION Approved