



Minutes of the meeting of Rottingdean Parish Council held on 2 November 2020

Present: Cllr John (Chair), Cllr Sheppard, Cllr Levins, Cllr Arnold, Cllr Davies, Cllr Turnbull, Chris Hayes (Parish Clerk), minutes.

Public Gallery: BHCC Ward Cllr Fishleigh

Public Questions. The Clerk advised the meeting that the following question had been received from Ms Julie Hall:

“Did any of the committee members of Rottingdean Parish Council who deliberated on and voted to submit a deputation to BHCC TECC cabinet meeting held on 16th January 2020, regarding the Beach Chalet Letting Policy, declare an interest that they were on any of the waiting lists for Brighton & Hove beach chalets and did any of the 3 BHCC Ward Councillors for Rottingdean Coastal Ward, who were consulted, declare an interest (by being on the beach chalet waiting list)? “

Cllr John (Chair) confirmed that no Parish Councillors present were on a waiting list for a beach chalet.

1. Apologies for absence

Apologies had been received from Cllr McKenzie and Cllr Fenwick

2. Declarations of interest

None

3. Agreement of the minutes of the RPC meeting on 5 October

The minutes were agreed with the following amendments:

- Page 1: to add and 'a' before
- Page 6: to read '.....on Hog Plat extension allotment wall'

4. Matters arising

Account. This would keep the balances below the level provided protection under the Financial Conduct Authority Compensation Scheme. The Clerk also said he proposed to close the Nat West Current account. The proposals were seconded by **Cllr Turnbull** and approved unanimously.

- (v) **Annual Governance and Accounting Return.** The Clerk advised that the Government appointed auditor had not yet cleared the return and issued a certificate. When received this would be posted on the Council website.

6. Planning

- (i) Applications Received in October. **Cllr Arnold** took the meeting through the list of applications (annex A) noting that the Parish Council intended to object to BH 2020/02835, on the grounds that this represented an over development of the site and would impinge on the adjacent wildlife corridor.
- (ii) Brighton Hove City Council City Plan Part 2 Consultation. At the invitation of **Cllr John (Chair)**, the Clerk advised that the criteria for commenting on the Plan were limited to specific tests of soundness set out in national planning policy. In this context, it had been agreed that RPC would comment on guidance on the development of a site around A259 and B2123 junction and signal a concern that no mitigating measures were suggested to avoid further road congestion. The inclusion of a condition that no adverse impact on traffic congestion would result from any major development on this site had been submitted. This captured issues raised on the document by two Parish residents. It remained to be seen whether this amendment would be accepted.

7. Advisory Group Meeting Updates

- (i) Strategy and Communications
 - i. Lower High Street. Cllr John (Chair) reported that the Project Board had met on 9 October and agreed that the Design Brief needed more work to provide a clear steer on the vision. Sarah Wilkinson had produced a revised brief that Cllr Turnbull was reviewing, prior to clearance by the Project Board and issue to Urban Movement.
 - ii. Park Road Toilets. The Clerk advised the meeting that he had been notified by BHCC of a delay in the start of the work as a live electrical connection needed to be removed by EDF energy. This was being arranged and it was hoped that work would commence soon.
 - iii. Casual Vacancy. **The Clerk** advised that there had been four applicants for the position. **Cllr John (Chair)** said that a panel comprising herself, Cllr Sheppard and Cllr Fenwick would be convened to shortlist for interview on Friday 6 and interviews would be held during week commencing 9 November. The aim was for the chosen applicant to be approved at the December RPC meeting.

iv. Neighbourhood Plan. **Cllr John (Chair)** advised the meeting that the working group were still waiting to hear back from BHCC to confirm that a full Strategic Environmental Assessment screening would not be required following issues raised by Heritage England. The Working Group would then meet to consider the City Council's Urban Design Framework from a Neighbourhood Plan perspective in order to respond to the current consultation and begin drafting the Executive Summary of the Plan that would be used to consult residents. **Cllr John (Chair)** also proposed that Heather Butler remained a member of the Working Group. This was agreed.

(ii) Village Community

i. Village Survey. **Cllr Arnold** reported the following:

- a) Clean Air Day had been a success with a positive response from the 25 residents that had approached Cllrs present on the High Street.
- b) The Village Survey postcards had now been delivered and the survey was on the RPC website and Facebook. There had been a few requests for hard copies which were being arranged. Cllr Arnold would approach BHCC to check if they would provide the analysis of the survey results.
- c) A further quote for the proposed new Notice Boards was being obtained.
- d) Arrangements were in place for the supply and placement of the Village Christmas Tree.

(iii) Natural Environment

i. Beacon Hill Nature Reserve Report. **Cllr Arnold** reported all the reports and photographs had been received and the report was in the final stages of compilation. The draft report would be sent to Cllr John (Chair) and Cllr Davies for proofing before being issued to One Digital to be printed.

(iv) Built Environment. In addition to the note circulated, Cllr Sheppard gave the following update:

- i. 'The Green' street sign had now been replaced.
- ii. A draft letter to the landlord of the area outside the Postal Sorting Office on Nevill Road seeking agreement to the placements of bike racks had been circulated. This included a request for an overhanging tree to be removed. The meeting agreed that the letter should be issued.
- iii. Plans to acquire large stones to prevent parking on the green outside the bowling club had been delayed by current travel restrictions to Wales where the potential supplier was based. **Cllr Levins** suggested this be progressed remotely. **Cllr Turnbull** agreed to pursue.

Action: Cllr Turnbull to investigate remote review and acquisition of the stones

The Meeting Closed at 20.35

The next meeting will take place on 7 December.

Chris Hayes, Parish Clerk

October 2020

Planning Applications Received in October

Ref	Address	Type	Detail	Objection
BH2020/02715	Land To Rear Of 2 Chailey Avenue Rottingdean Brighton BN2 7GH		Variation of condition 13 of application BH2020/00444 (Erection of 1no two storey dwelling house with vehicular crossover access onto Romney Road and associated works.) to amend compliance with Building Regulations wording.	No
BH2020/02809	135 Marine Drive Rottingdean Brighton BN2 7GU	Extension	Erection of new front dormer with balcony and glass railings and extension of existing front dormer	No
BH2020/02836	Land South Of Ovingdean Road Brighton		Variation of conditions 4 (drawings) and 20 (parking site plan) of application BH2016/05530 (Outline planning application with appearance reserved for the construction of 45 no one, two, three, four and five bedroom dwellings with associated garages, parking, estate roads, footways, pedestrian linkages, public open space, strategic landscaping and part retention/reconfiguration of existing paddocks. New vehicular access from Ovingdean Road and junction improvements.) in order to revise site layout and landscaping.	No
BH2020/02835	Land To The Rear Of 28-30 Longhill Road Brighton BN2 7BE	New Development	Erection of 4no three bedroom two storey houses with new vehicular access, car parking, cycle parking and refuse storage facilities	Yes: Over development and impinge on wildlife corridor
BH2020/02935	21 Little Crescent Rottingdean Brighton BN2 7GF	Extension	Demolition of existing lean-to extension and garage and erection of a single storey side/ front extension and associated works.	No
BH2020/02862	21 Lenham Road West Brighton BN2 7GJ	Extension	Demolition of existing dwelling & garage and erection of two storey 4no bedroom detached house (C3).	No
BH2020/02942	15 Grand Crescent Rottingdean Brighton BN2 7GL		Erection of single storey rear extension with raised patio area, relocation of front porch and revised fenestration incorporating a juliet balcony to the rear.	No
BH2020/03017	38 Gorham Avenue Rottingdean Brighton BN2 7DP	Extension	Erection of part single part two storey side & rear extension with raised rear terrace.	No