



## **Discretionary grants and donations**

The Local Government Act 1972 s137 allows Parish Councils to make grants toward core costs, to cover the specific costs of an activity or for the purchase of small items of equipment. Eligibility criteria for grants to non-profit making organisations reflect the Parish Council's four key priorities. Activities must contribute towards one of the following:

- Strengthening the community and involving people
- Improving well-being and promoting Learning
- Reducing crime and improving safety
- Enhancing the environment

The Local Government Act 1894 prevents Parish Councils awarding grants to ecclesiastical communities but later Acts and Government reports allow grants for community benefit. Grants toward such 'mixed use' are recommended in a recent Government report. Applications will therefore be considered from Places of Worship if a clear community benefit is established and the criteria detailed below are met.

In all cases the funds must be applied to specific projects and not to general or contingency funds.

## **Eligibility criteria & practical examples**

Successful grant applications must contribute towards at least one of the four criteria:

### **(1) Strengthening communities and involving people**

Promoting social harmony and engagement of people living and working in Rottingdean.

Pre-school/out of school activities, adventure pursuits for teenagers, health education & counseling support for young people

Supporting local community clubs & societies

### **(2) Improving well-being & promoting learning**

Culture & Leisure Opportunities for All, Promoting Healthy Lifestyles & Supporting Vulnerable People

Community arts projects such as audience development workshops or performances o

Sports clubs, activity / recreational initiatives or social groups Local history & heritage initiatives

Not-for-profit social / creative enterprise Support for residents with physical or mental health difficulties

Developing the skills of residents to enhance their employment prospect

### **(3) Reducing crime and improving safety**

Encouraging 'responsibility'... delivering effective & accessible early interventions... involving communities in reducing crime & antisocial behavior

Provision of diversionary activities for those at risk of offending

### **(4) Enhancing the Environment**

Creating a more Sustainable Village, Living within Environmental Limits & Promoting Sustainable Transport

Preserving the heritage of Rottingdean and the maintenance of iconic buildings where the community will benefit

Improving the built or natural environment

Conservation, tree planting & seed banks, community gardens

Raising awareness about local healthy food

Not-for-profit social / environmental enterprise

**An Application form follows on pages 3 and 4**

## Application for grant/donation support from Rottingdean Parish Council

Please make a copy of this form, complete the information requested and send a legible application to the Rottingdean Parish Clerk whose name and contact details and e-mail are shown at the end of this form.

Name of applicant	
Grant amount requested	£
Organisation Represented	
Contact details Address, Telephone e-mail address	
Name of activity/project/ event	
Date of event/or time-scale	
Venue of the event (if applicable)	
Is your organisation a registered charity	Yes/No (please delete as appropriate) If Yes provide the Reg No.
If an event, does your organisation have public liability insurance in place for the event	Yes/No (please delete as appropriate)
Have you applied for any other grants for this event/project. If so who have you applied to:	

Please describe how the activity/project for which you are seeking a grant/donation support from the Rottingdean Parish Council will benefit the people of Rottingdean Parish. (required at the time of submitting the request). Please refer to the 4 criteria noted above

Please provide previous accounts and/or a budget for the proposed activity/project showing total planned cost (required at the time of submitting the request). Application should normally be made before the project begins. Please explain why a late application is made where a project has already commenced.

What proportion of the total cost of the activity/project is your organisation committing to the project?

Please supply to the Parish Clerk accounts for the activity/project within three months of the event. (required after the event). For grants greater than £2000 a detailed report verifying the expenditure on the completed project will be required

Please attach accounts for your organisations present financial position.

I confirm that the grant will be used for the purpose stated in this application and the appropriate report will be provided within 3 months of granting the monies

Signature of applicant ..... Date.....

The completed form should be sent to [chris.hayes@rottingdean-pc.gov.uk](mailto:chris.hayes@rottingdean-pc.gov.uk)

Or by post to:

Chris Hayes 6 Dean Court Rd Rottingdean BN2 7DH

**For Parish Council use only**

**Decision of the Village Community Advisory Group – Grants Sub Group**

**Grant Approved** YES/NO (please delete as appropriate)

**Conditions inc.**

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**Amount Awarded** £.....

The Village Community Advisory Group has considered the application and recommends a grant of £        be awarded.

This will be reported to the next Parish Council meeting who will consider this recommendation and decide on the level of grant to be awarded.

**Reasons grant awarded, not awarded or the full figure applied for has not been awarded :**

*(These reasons wherever appropriate should relate to eligibility criteria 1 – 4 detailed in the grant application form)*

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**Document approved by Council XX/XX/XX**