

Rottingdean Parish Council

Planning Process

This document outlines the processes that we follow to manage the planning consultation process for planning proposals within the Parish.

We receive plans from the Local Planning Authority of two types:-

- Small changes to existing houses such as extensions, changes to windows etc.
- Larger scale developments upwards of 6 houses

We have two different methods of dealing with these.

RPC is a statutory consultee. We are not able to make a decision as to whether development should go ahead or not, our role is to advise the City Council on local issues which may impact on Rottingdean and the community

Small changes

These are received by the Clerk via e mail who forwards this to members of the planning consultative group. Each of the members of the planning group comments. If an objection is raised the reason for objection is sent to the Parish Clerk who drafts a response on behalf of the Consultative Group Chair for agreement. Once agreed the Clerk submits the comments on the BHCC planning portal. The planning applications considered by the consultative group are discussed at the monthly Parish Council Meetings and published with minutes on the website.

Larger scale developments

A larger scale development is defined as 6 or more properties, or as defined by the Chair of the Planning Consultative Group where the development has a significant impact on the Parish.

It is important that all Councillors give their opinion on larger scale developments. When plans are sent through the rest of Council are notified so that they can go to BHCC planning portal to look at plans on line. They then pass their comments to Chair of Planning consultative group so that these can be taken into consideration when forming a view to advise BHCC

This policy will be reviewed within 2 years of the approval date below.

Approved by Council May 2020