

Name of Advisory Group: Strategy & Communications – Meeting held 2 September 2021

Discussion Items/Briefing notes		
1	Standing Orders	
2	Priorities <ul style="list-style-type: none"> • Infrastructure development plan (IDP) • Workshop Outcome • Village Survey • Section 106 	
3	Air Quality Management Area	
4	St Aubyns	
5	Tennis Court Management	
Actions		Responsibility
1	The Standing Orders should be remitted to the Governance group for revision with reference to the National Association of Local Councils model standing orders. The Clerk to circulate a template Terms of Reference for Advisory Groups	Governance Group Clerk
2	The Clerk to update the IDP to reflect developments on the major and minor projects and to include the extension of the pond path and measures to prevent parking on the green outside the bowls club. Cllrs Sheppard, Turnbull and Lawrence will attend the Local Area Teams meeting on 23 September that will discuss Section 106 funding and report back.	Clerk GS
3	A meeting of the joint BHCC/Parish Council AQMA group to be requested to discuss the availability of data	GS
4	The Clerk to arrange a meeting with Fairfax Properties Cllr Nixon to organise and chair a meeting of the St Aubyns Working Group to consider how best to organise the next phase of the work including adoption of the field and legacy building, the management and uses of these assets and options for, and consultation, on their future use.	Clerk MN/Clerk
5	GS to liaise with Rottingdean Cricket and Football club re their plans for developing a Rottingdean Sports hub	GS
AoB	The Clerk will attend the Boundary Commission presentation on 11 October to discuss the Brighton and Hove boundary review	Clerk
Completed by: Chris Hayes, Parish Clerk		