



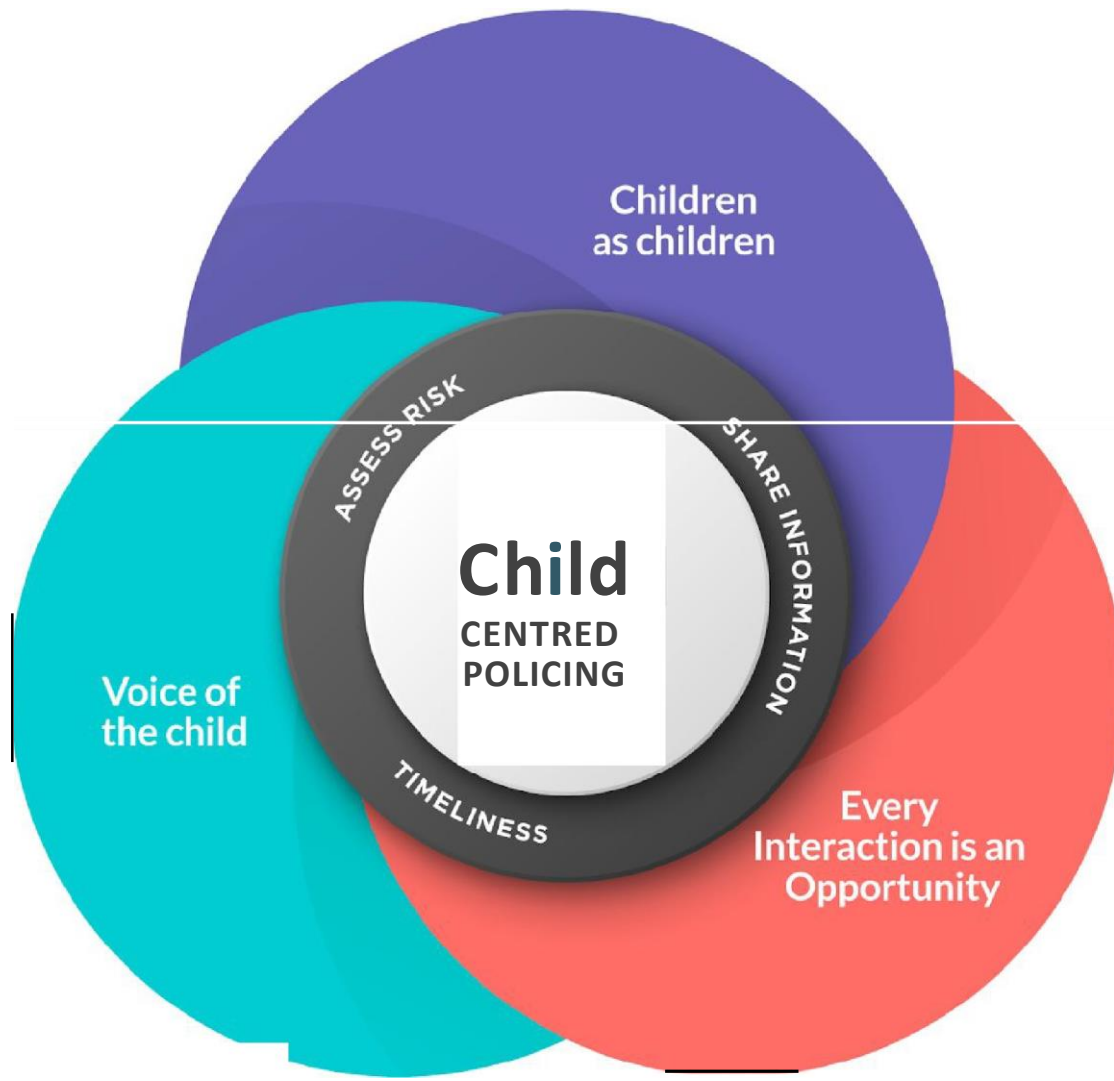
Child

CENTRED POLICING

**CPI - Community Partnership
Information**

**Keeping Children and Vulnerable
People Safe, Disrupting Crime
Networks**





OUR AMBITION

To improve the quality of policing for children and young people by acknowledging their differences, recognising their vulnerabilities and meeting their needs.

Sharing of information is critical to developing a clearer picture of local and wider concerns and issues, to inform the actions police need to take to reduce threat, harm and risk.

What is a Community Partnership Information form (CPI)?

They are key to improving communication, leading to collaborative safeguarding of the most vulnerable

The CPI is a safe, direct and a dynamic way for professionals to share non-urgent information with the Police.

Offers another referral pathway, for incidents that may not meet other thresholds.

Offers protection to the person providing the information.

Why should I use it?

Ordinarily on the Police system within 2 hours.

All staff can use it - it is an auditable document and allows first hand reporting, instead of verbal reporting through many hands. This also ensures accuracy when the referral is received as information is sanitised and graded.

Ensures accuracy, this is a direct reporting mechanism and will be assessed upon receipt.

What information do we need?

The source of the information: Your name, organisation you work for and contact details. Please use full names not abbreviations and provide the location.

Who is involved: Be as specific as possible, providing descriptions of clothing, car registration numbers, dates of birth or estimated age.

What is happening and where: Provide as much detail as you can, including a specific location e.g. the park opposite the school, give address and postcode if applicable.

Who else knows the information?: It's important from an intelligence perspective that the fewer the people who are aware the more effective. It is why we emphasise that ANY professional can complete a CPI.

Information provided on a CPI could relate to the following scenarios (not a definitive list):

- Exploitation of children
- Drug related concerns
- Community Tension
- Anti Social Behaviour
- Theft



Community Partnership Information

AD 362

Guidance

This form is used for the sharing of non-urgent information by partner agencies. The form can also be used to share information about MAPPA offenders. This is not a referral form, nor does it replace any pre-existing referral or notification mechanism. This information may be sanitised and used in subsequent partnership forums for the purposes of identifying and mitigating risk. Further guidance on how to use the form and what it can be used for can be found at <https://www.safe4me.co.uk/resources/>. Any other questions regarding this form can be raised with your police contact or via the email below. Completed forms should be sent electronically to 24/7-Intel@hampshire.pnn.police.uk

Your Details	
Name	
Organisation	
Telephone	Email
Information	
<i>Including date and location</i>	
Information Source	
Where did this information come from?	
Name	
Date of Birth	
Address	
Can they be re-contacted?	<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>If yes, provide details</i>	Telephone Email
How did they find this information out?	
When did they find this information out?	
Who else have you shared this information with?	
If Police act on this information what difficulties might there be?	
How can we mitigate those difficulties?	

What will the Police do with the information?

Specialist staff review the information within 2 hours (*usually within 15-30mins*)

Sensitive details will be sanitised

An intelligence log is created and added to the police system to be viewed and acted upon by the appropriate team

Assessment is made on how the information will be used

Grading is made at the following levels:

High priority - Actioned immediately, passed to the control room for officer deployment.

Normal priority - dealt with in slower time, processed through relevant teams.

Crime, not intelligence - sent to the control room for local investigation.

You will not ordinarily receive feedback from your submission, as this allows us to protect the source of the information. However there are some occasions where we may need to seek further information/clarification.

Concerned about sharing information?

The Caldicott Principles were created by the government as an ethical framework. These can be applied to any reporting and will ensure compliance under a legal framework. The following principles apply to sharing information:

- **Justify the purpose**
- **Use the minimum necessary personal confidential data**
- **Access to personal confidential data should be on a strict need to know basis**
- **The duty to share information for individual care is as important as the duty to protect patient confidentiality**

Remember effective sharing of information between practitioners and local organisations and agencies is essential for early identification of need, assessment and service provision to keep children safe. *'Working Together to Safeguarding Children July 18'*

Where to find a CPI?

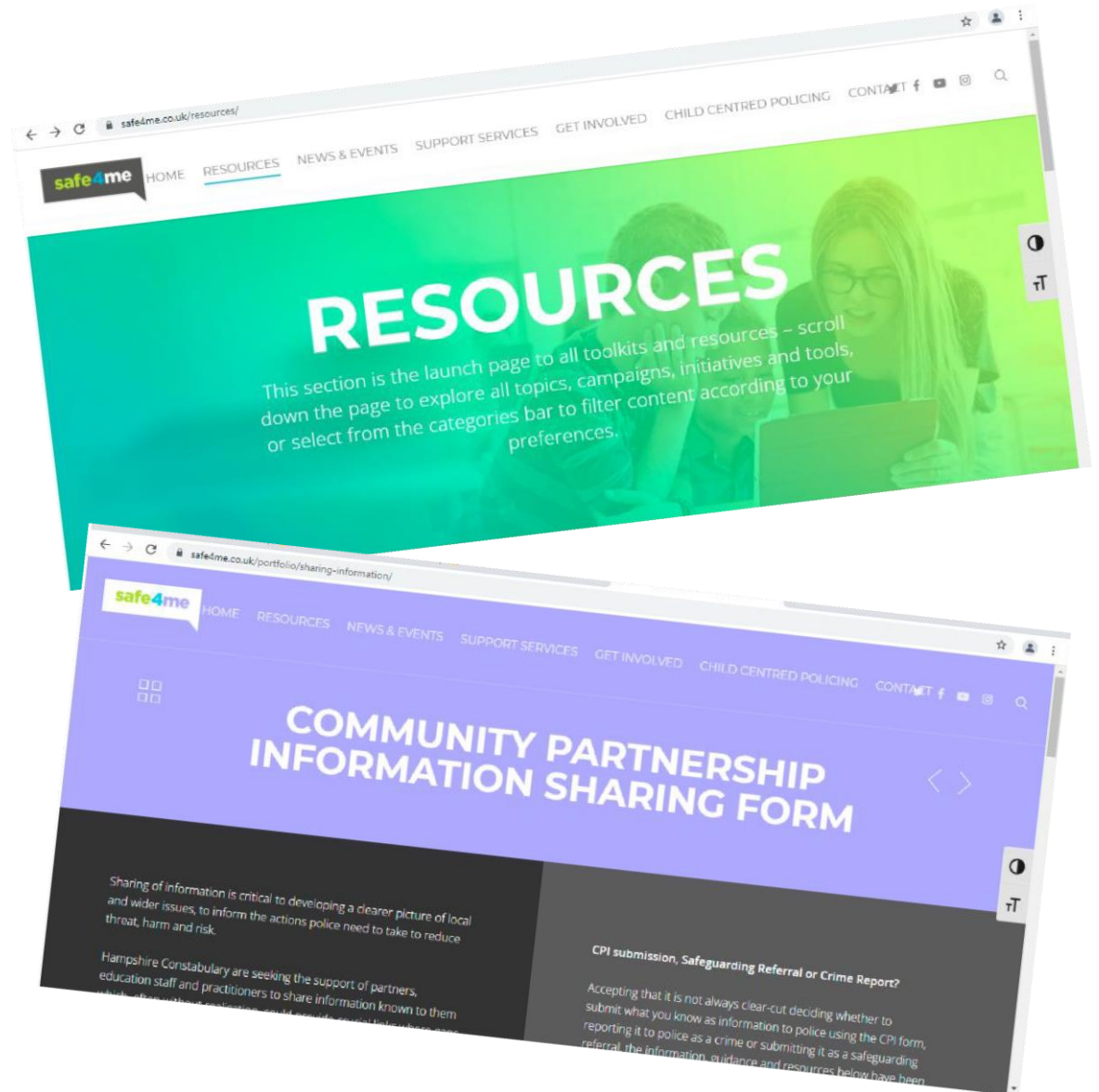
Visit Hampshire Constabulary Safe4me website:

<https://www.safe4me.co.uk/resources/>

Go to resources section

Select Reporting & Information Sharing

Follow link to Community Partnership Information Sharing



Further Support

Intelligence Team: The team that receive completed CPIs are available 24 hours a day, 365 days a year if you have a question or any concerns:

24/7-Intel@hampshire.police.uk

Education Partnership Team: Are available for any concerns or questions regarding CPI, using Safe4Me, or general enquiries around school engagement:

schoolyouthengagement@hampshire.police.uk