



Role profile

Title	Marine Protected Area Project Officer
Service	Southern Inshore Fisheries and Conservation Authority
Team	Evidence
Grade	SCP 22 - 24 (£20,661 - £21,964) (1 year)
Report	Evidence Team Leader
Approving manager	Deputy Chief Officer (Evidence)
Date	9 th February 2018

Evidence Officer

General Description

As a Marine Protected Area Project Officer, you will contribute to ensuring the Authority fulfils its responsibilities relating to Marine Protected Areas as defined by the relevant legislation (e.g. Marine and Coastal Access Act 2009).

You will promote the sustainable development of fishing activities and the conservation of the marine environment within the Authority's district by undertaking community based Marine Protected Area projects. A significant part of the role will involve the support the delivery of an exciting national project for the Association of IFCAs to consolidate and promote the valuable work undertaken by IFCAs in assessing and managing commercial fishing activities in Marine Protected Areas.

Duties and Responsibilities

1. To assist with the tactical delivery of proportionate and effective evidence gathering.
2. To report on IFCA delivery of Defra's 'Revised Approach to the management of commercial fishing activities in European Marine Sites'.
3. To promote the sustainable development of fishing activities and the conservation of the marine environment within the Authority's district through the development of management plans for Marine Protected Areas.
4. To develop and maintain positive relationships with colleagues, other IFCAs, relevant partner agencies, stakeholders and communities, including the commercial and recreational fishing communities.
5. To develop and maintain extensive fishery and conservation knowledge of the Southern IFCA District and to share this knowledge as appropriate with colleagues, partner agencies and stakeholders.
6. Ensure the accurate and timely completion and distribution of all appropriate reports, data collection and general administration associated with the role.
7. Ensure compliance with all aspects of Health & Safety.
8. Ensure equality and diversity is actively promoted in the workplace.

Key Measures

1. IFCA decisions and management measures are supported by good evidence.
2. Outcomes are captured and presented in an effective and user-friendly way.
3. Reports are supported by good evidence and the community are effectively engaged in the process.
4. Relationships are developed and maintained and agreed support is delivered accurately, professionally and in a timely manner. The Authority is represented effectively at community events.
5. Appropriate regulations are adhered to with regard to the use of and sharing of such information.
6. All relevant reports including monthly & quarterly reports and timesheets are completed accurately and submitted to the required standards and within given timeframes.
7. H&S policy is adhered to at all times. Risk assessments completed and recorded appropriately
8. Appropriately conducts self with colleagues and stakeholders and demonstrated by an absence of complaints

Direct reports

None

Financial scale

N/A

Planning horizon

- Works to within the parameters of agreed work plans

Complexity

- Range of stakeholders with often conflicting requirements
- Need to work autonomously and sometimes in isolated surroundings
- Ability to react to changing circumstances in be reactive to changes in work direction
- Requirement to be completely flexible with work roster and working patterns
- Working across various diverse locations within the district and required to travel nationally
- Ability to work with frequently evolving methodologies and best practices relating to marine science

Key working relationships (other than Line Manager or reports)

- Other IFCA Authorities
- Association of IFCAs
- IFCA Officers
- Authority members
- Fishing community
- Public
- Environment groups

Freedom to make decisions

- Freedom to complete allocated tasks within agreed timelines
- Ability to make contingency plans as appropriate to ensure research is completed

Experience, knowledge & skills

Essential	Preferred
<ul style="list-style-type: none">• Educated to degree level in relevant scientific discipline or have equivalent experience• A good understanding of conservation legislation• Excellent communication skills both verbal and written• Good experience and understanding of communicating with communities• Computer literate• Excellent experience of report writing• Ability to travel within the district and nationally• Right to work in the UK• Experience in the use of GIS packages	<ul style="list-style-type: none">• Experience working with the fishing industry• Experience of working under the Habitats and Birds Directives• Proven experience of detailed statistical analysis• Holds a current full UK driving licence• Good knowledge and experience of undertaking relevant research

Personal qualities required

Integrity

Physically fit

Teamwork & collaboration

Openness & honesty

Excellent interpersonal skills

Attention to detail

Resilience

Ability to operate independently