

Job Description

Job Title:	First / Second Level Nurse
Reporting To:	Home Manager
Job Purpose:	To assist in the provision of care and work as part of a team to achieve required standards. To ensure Residents retain their dignity and individuality. To be involved in the general activities of the Nursing Home.

SKILLS, KNOWLEDGE & QUALIFICATION

Required:

- NMC Registration and subsequent adherence to its code of practice
- Genuine interest in working within a caring environment
- Ability to communicate effectively at all levels
- Team player
- Willingness to participate in Vocational Training Programmes
- Satisfactory POVA check against the Disqualification from Working with Vulnerable Adults (DWVA) List through Access NI.

Desired:

- Experience of working with the relevant Resident group

Main Duties and Responsibilities

1. To assess, plan, implement and evaluate nursing care for the Home's residents.
2. To develop and maintain high standards of care reflecting the beliefs about nursing practise outlined in the principles of care.
3. To contribute to the continuing development of the Home.
4. To provide cover for the Home in the absence of a fellow member of staff.

Care Skills

5. To be a member of a nursing team led by the sister/charge nurse.
6. To be the primary nurse or help the primary nurse in assessing, planning, implementing and evaluating the care for a named group of residents.
7. To contribute to the plan of care, as appropriate in the absence of other primary nurses.
8. To discuss with the sister/charge nurse all matters concerning the Home's residents.
9. To maintain accurate and legible records of care.

Organisational Skills

10. To promote effective communication, liaising with and assisting residents, relatives and all disciplines of staff.

11. To ensure the utmost economy is exercised in the use of light, heat, stationary and all medical products used within the Home.
12. To ensure all policies, procedures and guidelines are adhered to and understood by junior staff.
13. To assist in maintaining the Health and Safety of residents, visitors and fellow members of staff.
14. To assist where necessary in showing relatives, potential residents and Care Managers around the Home.

Educational Skills

15. To contribute to maintaining a learning environment.
16. To be prepared to regularly support and supervise junior staff.
17. To act as a mentor/preceptor where appropriate.
18. To assist in teaching and training programmes.

Personal Development

19. To demonstrate research based care.
20. To discuss personal and professional development with your supervisor.
21. To be willing to attend study days/sessions and staff meetings as required.

This Job Description indicates only the main duties and responsibilities of the post. It is not intended as an exhaustive list.

Burnview Healthcare reserves the right to amend this job description from time to time, according to business needs. Any changes will be confirmed in writing. Please note that you share with Burnview Healthcare the responsibility for making suggestions to alter the scope of your duties and improve the effectiveness of you post.

Please sign, print your name, and date below to indicate you acceptance of this Job Description.

Signature: _____

Name: _____ **Date:** _____