



Councillor Ron Pratt, Town Mayor

David J McNeill, Town Clerk

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**ALL COUNCILLORS
BURNHAM-ON-CROUCH TOWN COUNCIL**

3 February 2016

Dear Sir/Madam,

TOWN COUNCIL MEETING

You are summoned to attend a **Meeting of the Burnham-on-Crouch Town Council**, to be held in the Council Chamber of these Offices on **Tuesday 9 February 2016 at 7.30 pm.**

Yours faithfully,

TOWN CLERK

N.B. The Council Chamber has the benefit of an infra-red loop system. Any person attending the Meeting who requires assistance with their hearing should ask the Town Clerk or his Deputy who will be pleased to help.

AGENDA

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTERESTS

All Town Councillors have completed their Statutory Declarations of Interests in accordance with the Localism Act 2011 and the Code of Conduct for Members, adopted by the Town Council.

Members are required to declare the existence and nature of any 'personal or prejudicial' interests relating to items on the agenda having regard to the Code of Conduct for Members. Members are reminded that they are also required to declare interests as soon as they become aware should the need arise throughout the meeting.

3 TOWN MAYOR'S ANNOUNCEMENTS

4 MINUTES AND MATTERS ARISING

To confirm the Minutes of the Statutory Meeting of the Town Council held on Tuesday 12 January 2016.

5 PLANNING COMMITTEE MINUTES

To receive the confirmed Minutes of the Planning Committees held on Tuesday 12 January and Monday 25 January 2016.

6 ENVIRONMENT COMMITTEE

To receive the Minutes of the Environment Committee meetings held on Tuesday 1 December 2015 and Wednesday 3 February 2016.

The next meeting of the Committee will be held on Wednesday 30 March 2016 at 12 noon.

7 TOWN CLERK'S REPORT

To receive the Town Clerk's Report and pass any Resolutions and Orders as may be necessary.

8 DIARY DATES

Members to note: - **SEE SEPARATE SHEET.**

9 CO-ORDINATORS' REPORTS

To consider Reports from Co-ordinators of: -

a) General Purposes,

b) Highways, and

to pass any necessary resolutions.

10 DISTRICT COUNCILLORS' REPORTS

To receive reports from District Councillors.

11 TOWN COUNCIL REPRESENTATIVES' REPORTS

To receive reports from Town Council Representatives on external Bodies/Organizations – written reports (footpaths) have been circulated/tabled if received.

12 ACCOUNTS AND TRANSFER OF FUNDS

a) To approve the payment of Accounts for February 2016 and agree a transfer of funds to meet the Town Council's financial requirements.

b) To receive the comparison of actual to budgeted payments and receipts to February 2016.

13 GRANTS AND DONATIONS

The balance of 2015/2016 Budget is £166.

14 TOWN COUNCIL SURGERIES

A Surgery will be held in the Council Offices between 10.30 and 11.30 am on the following dates: - **(no appointment is necessary)**

SATURDAY 12 February 2016 – Councillor Mrs Una Norman.

SATURDAY 12 March 2016 – Councillors Ron Pratt and Mrs Wendy Stamp

SATURDAY 9 April 2016 – Councillors Ron Pratt and Mrs Louise Pudney.

15 LOCAL DEVELOPMENT PLAN (LDP) and NEIGHBOURHOOD PLAN (NP)

To receive the following: -

a) An update on the Maldon District Local Development Plan.

b) An update on the Regulation 14 Consultation of the Neighbourhood Plan and the progress that has been made on reviewing the Consultation responses received including the meeting with Allied and Morrison on Monday 25 January 2016.

c) An update to the Maldon District Community Led Planning Protocol.

16 RSPB WALLASEA ISLAND WILD COAST PROJECT (standing item)

To receive a report from Councillor Peter Elliott on the meeting of the Local Community Liaison Committee which took place on Wednesday 13 January 2016 at Rawreth Village Hall.

17 LOCAL POLICE COMMUNITY MEETING (LPCM) (formerly NAP)

The Town Clerk will report on the progress of the various items that are being actioned. The next scheduled meeting of the LPCM will be on Thursday 31 March 2016 at 7 pm in the Town Council Chamber.

18 RAILWAY STATION HOUSE AND PEDESTRIAN STEPS

- a) To note that the "launch" event for the Old Station House is now intended to coincide with H M The Queen's 90th birthday celebrations that will be taking place between 12/15 May 2016. (See item 23 below)
- b) To note that the health & safety aspects of the Pedestrian Steps scheme will be completed shortly and to determine how and when the "official" opening should take place.

19 FLOODING IN STATION ROAD

To receive an update on the progress of the efforts of Councillor Mrs Wendy Stamp and the local residents to secure remedial/alleviation works to the surface water drainage system in Station Road between Coronation Road and Remembrance Avenue. A report has now been received from Essex County Council.

20 CANON ON THE QUAY

The Town Clerk to report on the progress of the scheme to refurbish the above.

21 CIVIC RECEPTION

Members to note that the above annual event will now take place on Friday 18 March 2016 at Ormiston Rivers Academy at 7.30 p.m. Invitations are being prepared and will be issued shortly.

22 TOWN CLERK AND RESPONSIBLE FINANCE OFFICER

To receive an update from the Town Clerk and the Appointments Panel.

23 HM THE QUEEN'S 90th BIRTHDAY

To receive a report from the Town Clerk on the above, including the Town Council's registration to take part in the national beacon lighting on 21 April 2016.

24 ESSEX COUNTY FIRE AND RESCUE SERVICE

To note that a second public survey is to be carried out in respect of changes to the above in Essex, Southend and Thurrock. The consultation was launched on Monday 1 February and will run until Monday 25 April 2016. The consultation documents are accessible via: -

The online questionnaire at: www.opinionresearch.co.uk/essex

Email at: consultation.2020@essex-fire.gov.uk

Write to: ECFRS 2020 Programme, Freepost, Kelvedon Park, London Road, Kelvedon, Essex, CM8 3HB

25 NATURAL ENGLAND

To note that Natural England will be carrying out improvements to public access along the Essex coast: Burnham-on-Crouch to Maldon. A public "drop-in" session will be held in the Burnham Library on Thursday 11 February 2016 from 11.00 to 16.00 hrs.

26 SUMMER SWIMMING

The Town Clerk to report on the above scheme for the summer of 2016.

27 MID ESSEX CCG

To note a Press Release from the above regarding the decision to defer consideration to stop funding for mild hearing loss and GP accessed physiotherapy. A further report will be considered at the end of March.

Vasectomy and female sterilisation will only continue in "clinically exceptional cases".

28 ANY OTHER BUSINESS

Subject to prior notice having been given to the Town Mayor.

29 QUESTIONS

To receive questions from the public and press and to respond accordingly wherever practicable, failing which an answer will be communicated to the questioner as soon as possible following the Meeting.

30 EXCLUSION OF THE PUBLIC AND PRESS

To resolve that "under Section 100A (4) of the Local Government Act 1972 the public and press be excluded from the meeting for the following item, (31), of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 13 of Part 1 of Schedule 12A to the Act.

31 LAND MATTERS

To receive the Town Clerk's report regarding an annual licence.

32 CLOSURE OF THE MEETING

To close the Meeting having considered and determined all items of business.