



Councillor Bob Calver, Town Mayor

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ALL COUNCILLORS
BURNHAM-ON-CROUCH TOWN COUNCIL

3 April 2018

Dear Sir/Madam,

TOWN COUNCIL MEETING

You are summoned to attend a **Meeting of the Burnham-on-Crouch Town Council**, to be held in the Council Chamber of these Offices on **Tuesday 10 April 2018 at 7.30 pm.**

Yours faithfully,

A handwritten signature in black ink, appearing to be 'S Grimes'.

TOWN CLERK

NOTES:

The Council Chamber has an infra-red loop system. Anyone attending the Meeting who requires assistance with their hearing should ask the Town Clerk who will be pleased to help.

Sound Recording of Meeting

Please note that the Council will be recording any part of this Meeting held in open session for subsequent publication on the Council's website. At the start of the Meeting an announcement will be made about the sound recording. Members of the public attending the Meeting with a view to speaking are deemed to be giving permission to be included in the recording.

AGENDA

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTERESTS

All Town Councillors have completed their Statutory Declarations of Interests in accordance with the Localism Act 2011 and the Code of Conduct for Members, adopted by the Town Council.

Members are required to declare the existence and nature of any 'personal or prejudicial' interests relating to items on the Agenda having regard to the Code of Conduct for Members. Members are reminded that they are also required to declare interests as soon as they become aware should the need arise throughout the Meeting.

3 TOWN MAYOR'S ANNOUNCEMENTS

4 GREAT PILGRIMAGE 90

In the biggest membership event in its history, the Royal British Legion is recreating its 1928 pilgrimage to World War One battlefields, 'Great Pilgrimage 90'.

Peter Baiden, Standard Bearer for the Royal British Legion, Burnham Branch, will attend the Meeting to outline arrangements for this historic event.

5 MINUTES AND MATTERS ARISING

To confirm the Minutes of the Meeting of the Town Council held on Tuesday 13 March 2018.

6 PLANNING COMMITTEE MINUTES

To receive the confirmed Minutes of the Planning Meeting held on Tuesday 13 March 2018.

7 TOWN CLERKS' REPORT

To receive the Town Clerk's Report and pass any Resolutions and Orders as necessary.

8 DIARY DATES

Members to note (see separate sheet).

9 CO-ORDINATORS' REPORTS

a) General Purposes

b) Highways

c) Environment

- all Members have received a copy of the letter from the Principal of Ormiston Rivers Academy regarding the 2018 hanging basket project.

d) Neighbourhood Development Plan

- to include an update on the printing of the NDP.

10 DISTRICT COUNCILLORS' REPORTS

To receive reports from District Councillors.

11 TOWN COUNCIL REPRESENTATIVES' REPORTS

To receive reports from Town Council Representatives on external bodies/organizations.

12 ACCOUNTS AND TRANSFER OF FUNDS

a) To approve the payment of Accounts for April 2018 and agree a transfer of funds to meet the Town Council's financial requirements,

b) To receive the comparison of actual to budgeted payments and receipts to April.

13 GRANTS AND DONATIONS (GENERAL)

The Budget for 2018/2019 is £2,100.

All Members have received a copy of the letter from His Honour Philip Clegg DL. of the Rotary Club of Burnham-on-Crouch, requesting the Town Council's financial support for the Club's 10k Run which takes place on Sunday 27 May 2018. Last year the event raised almost £4,000 for charity and just over £3,000 was donated to the Knightswood Day Centre at Asheldham.

Members are requested to consider and determine the above.

14 TOWN COUNCIL SURGERIES

A Surgery will be held in the Council Offices between 10.30 and 11.30 am on the following dates: - (no appointment is necessary)

Saturday 14 April 2018 – Councillor Nick Skeens.

Saturday 12 May 2018 – Councillor Neil Pudney.

15 RSPB WALLASEA ISLAND WILD COAST PROJECT (standing item)

To receive any updates on the above.

16 NEIGHBOURHOOD ACTION PANEL (standing item)

i) to receive updates on the above following the meeting held on Thursday 29 March.

ii) all members have received a copy of the briefing pack 'Developing Streetwatch to Encourage Community Engagement in Burnham'.

17 DENGIE HUNDRED GROUP OF PARISH COUNCILS (standing item)

To receive any updates arising from meetings of the above.

18 TOWN COUNCIL WEBSITE

i) to receive an updates from the website editor.

ii) to receive a report from the Town Mayor and Councillor Skeens on progress with the Service Level Agreement.

19 LITTLE SHIPS' COMMEMORATION

To receive an update on arrangements for the above.

20 MONITORING AND CONTROL OF WINDFALL SITES IN BURNHAM-ON-CROUCH

All Members have received a copy of the letter dated 8 March 2018 from Paul Dodson, Director of Planning & Regulatory services at Maldon District Council, regarding the above.

Members are requested to consider whether the Town Council wishes to invite Mr Dodson to attend a Special Meeting of the Town Council so that there can be a detailed discussion/debate on the above.

21 'MALDON DISTRICT COUNCIL – DRAFT OFFER TO PARISHES FOR SERVICES OF DATA PROTECTION OFFICER'

All Members have received a copy of the letter from Maldon District Council in respect of the above.

Members are requested to consider and determine whether the Town Council wishes to participate in this service.

22 PROVISION OF A SPECIAL CONSTABLE

At the request of Councillor Mrs Wendy Stamp, Members are requested to discuss the above. A provision of £4,000 has been included in the Town Council's Budget for 2018/19.

23 PIPPINS ESTATE SECTION 106 PAVILION AND THE HAUL ROAD PLANNING CONDITIONS

Further to Minutes 308 and 309 of the Meeting of the Town Council held on Tuesday 13 March 2018, to receive an update from Councillor Peter Elliott on the pavilion negotiations for the Pippins Estate and planning conditions for the Haul Road.

24 ANY OTHER BUSINESS

For the exchange of urgent information or to allow genuinely urgent issues to be raised.

25 QUESTIONS

To receive questions from the public and press and to respond accordingly wherever practicable, failing which an answer will be communicated to the questioner as soon as possible following the Meeting.

26 EXCLUSION OF THE PUBLIC AND PRESS

Councillors to Resolve that by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

27 STAFF MATTERS, LAND MATTERS AND TOWN COUNCIL OFFICES

- i) to receive a Report from the Appointments Panel and the Town Clerk.
- ii) to receive a Report from the Asset Management Panel.

28 CLOSURE OF THE MEETING

To close the Meeting having considered and determined all items of business.