



Orchard Day Nursery
Queens Park Road
Brighton
BN2 0GL

PARENTS AGREEMENT

PLEASE READ THIS VERY CAREFULLY TO ENSURE THAT YOU AGREE TO THE TERMS BELOW. THIS AGREEMENT IS NON-NEGOTIABLE AND IS A REQUIREMENT OF YOUR CHILDS ENTRY IN TO THE NURSERY.

I agree to:

- 1) Pay a registration fee of £40.00 with this form, which is non-refundable.
- 2) Pay a deposit equal to 2 weeks fees at the time of booking, which is non-refundable if your child does not start with us!
- 3) Fees are paid in advance; these are due on the 1st of each month. No arrears are allowed, but if you fall into arrears you will be fined £10 per week, your child's place maybe forfeited until fees are cleared.
- 4) You will pay for all sessions booked whether or not my child attends, including illness, public holidays, annual holidays and inset (a maximum of 4 per year). Includes Christmas, Bank holidays i.e. Christmas day, Boxing Day, New Year's Day. Also includes any other closure due to unforeseeable circumstances, e.g. extreme weather conditions or installations failures (e.g. boiler breakdown)
- 5) In case of withdrawal of my child from the nursery, I must give one month's written notice.
- 6) I agree to collect my child at the end of the session or before 6pm as arranged. I understand that a fee will be charged should I fail to collect my child on time. £10 per 5 minutes will be charged for any unarranged late or early pickups.
- 8) In the following instances this contract will be immediately terminated without any recompense:
 - * Consistent late payments of fees
 - * Consistent late collection of a child from nursery
 - * Continued unacceptable behaviour by the child
 - * Abusive or inappropriate behaviour or language by the parent
- 8) This contract is subject to change at a month's notice.

Parent's Signature:

National Insurance Number:

Child's Name:

Date: