

Data Protection Complaint Form

This form is to be used when you wish to make a data protection complaint to the Company. Please refer to our Data Protection Complaints Policy for more information on your right to complain.

Upon completion, please return the form to ardenhousevet@gmail.com. We will acknowledge receipt of your complaint within 30 days of receiving it. We will investigate your complaint and inform you of our decision without undue delay.

Please complete the following sections of this form in as much detail as possible to aid the efficient handling of your complaint.

Title:	
Forename(s):	
Surname:	
Home address:	
Contact no:	
Email address:	

Please use the space below to set out your complaint in as much detail as possible. If appropriate, please include any dates relevant to your complaint and what outcome you are looking for to resolve your complaint.

I confirm that I am the individual named above.

I have attached evidence to this form which verifies my identity.

I understand that, if I have not provided such evidence, the Company is under no obligation to respond to my complaint until I have provided that information.

Signature:

Date Signed: