

## A. TRANSFORMATION CHURCH RISK ASSESSMENT

### Guidelines to mitigate potential spread of Covid-19

In accordance with the guidance issued by the government for places of worship, we set out below our assessment and mitigation plan for reopening. We encourage members to read this assessment alongside the government guidance.<sup>1</sup>

#### **In Person service: 10:30am -12:30am**

**Virtual service** will be broadcast during the second service.

Following the government easing of restrictions the Church is back to full in person service but only limited to Sundays, meetings on other days will be conducted virtually.

#### **Mitigation to avoid potential spread**

1. JOURNEY TO CHURCH
  - a) Public Transport – mask to be worn at all times and observe social distancing. Wear gloves and carry hand sanitiser.
  - b) Private transport – masks should be worn if carrying members of other households
  - c) All guidelines are subject to the latest government advice <https://www.gov.uk/coronavirus>
  
2. ARRIVAL AT CHURCH
  - a) Use the Church's car park or nearby free streets.
  
3. ENTRANCE AT CHURCH
  - a) An usher would open the door to you or the door will be left open to avoid contact with the door handle.
  - b) Your temperature would be taken with a thermal gun as a precaution
  - c) Facemasks would be handed out for those who don't have one
  - a) Upon entry kindly make your way into the bathrooms signposted and wash your hands with soap following the hand washing procedure displayed.
  - d) Afterwards emerge into the corridor and use the hand sanitiser provided.
  - e) If you came via public transport, kindly dispose of your gloves carefully in the bathroom bin
  - f) The door handles will be regularly disinfected for those who need to use them
  - g) The premises is fully disability compliant
  
4. SEATING AT CHURCH
  - a) Please follow the lead of the ushers for seating. Families and households sit together including children and individuals sit with social distancing
  - b) Water is provided in the corridor with cups but we highly recommend you bring your own bottled water to avoid queuing or bumping into other people whiles going for water.
  - c) Children should be supervised at all times.
  - d) Carry a face towel or handkerchief or tissues to catch any coughs or sneezes whiles in the auditorium

---

<sup>1</sup> <https://cdn.filestackcontent.com/69Jgg0enS3aKtJ0t8Yul>

- e) Weather permitting, as much windows as possible are opened for adequate ventilation

5. TOILET BREAKS

- b) Exit into the corridor and apply the hand sanitiser then enter the toilet.
- c) Look out for the anti-bac spray and wipe the toilet seat.
- d) After use wipe the seat again with anti bac spray.
- e) Follow the hand washing procedure displayed
- f) Apply hand sanitiser
- g) Return to your seat

6. WORSHIP

- a) Drummer – on the first day back you will be given a pair of drum sticks which you must keep and bring with you each time. You are never to share the sticks with anyone else.
- b) Keyboardist – You will be given a pack of antibacterial wipes to wipe down the keyboard and every single key both before and after service.
- c) Singers – maximum of 2 with social distancing on stage  
You will be given colour coded air shields which you must clean and keep for use in every service. When you go on stage you put your air shield over the microphone and take it out after use. Wrap antibacterial wipes around the mic handle whiles holding it and take it off after use.
- d) Wipe the top of the pulpit with anti-bacterial wipes after your session

7. SINGING AND PRAYING

- a) Anyone performing a function on stage should follow the same procedure as above for the singers.
- b) Singing and praying must be done within normal conversational tone without shouting
- c) All who mount the stage to lead these activities should remind everyone NO shouting!
- d) Wipe the top of the pulpit with anti-bacterial wipes after your session

8. MIXER CONSOLE

Use antibacterial wipes and hand sanitiser during operation

9. COMPUTER PROJECTION

Use antibacterial wipes and hand sanitiser during operation

10. TESTIMONIES / BIRTHDAY

- a) We will not be handing out microphones to people to testify or sing happy birthdays.
- b) We encourage you to send in video recordings of your testimonies and birthdays which we will play over the projector system

11. PREACHING

- a) The preacher will follow the same guidance as in 6(c) above
- b) As much as possible will remain on the stage and occasionally stepping in front of the pulpit but shall not move through the aisles
- c) Shall not ask people to “turn to your neighbour, touch your neighbour,” or ask people to shout.
- d) Wipe the top of the pulpit with anti-bacterial wipes after your session

## 12. MINISTRATION

- a) After preaching there will be prayer but no coming in front of the altar for prayer.
- b) People who respond to an altar call would stand where they are and preacher will say the prayer

## 13. COMMUNION

- a) The communion packs would be spread out on a wide table in front of the altar
- b) Individuals would walk up and pick and return to their seat followed by the next person.
- c) Families can come together
- d) The cups are disposable so it won't be taken back

## 14. OFFERING

Similar procedure as 11 above

- a) A wide offertory table will be spread in front and individuals come one after the other to drop their offering
- b) The offering will be collected with gloves and mask on and counted by two persons wearing gloves and mask.

## 15. CHILDREN'S SERVICES

These would continue online via the zoom platform as is currently been done.  
There will be no separate Sunday school sessions during Sunday worship

## 16. REFRESHMENTS

There will be no after church refreshments.

Birthdays and other celebrants can package takeaways with the strict requirement not to consume on premises.

## 17. SOCIALISATION

- a) No handshakes during and after church
- b) Small group chats and meetings should only occur with social distancing
- c) We encourage Chatting should happen outside in the car park

## 18. EXIT

There is a one-way system in the church for access and egress Follow the signage.

## **B. HIRING GROUPS**

ALL HIRING GROUPS SHOULD MAINTAIN A HIGH STANDARD OF HYGIENE

The building manager must see a copy of their risk assessment and approve it.

Except they wish to adopt the above.

All hiring groups after their event must wipe down all door handles and equipment used with disinfectant. Clean all toilets with bleach and disinfectant.

### **C. FOODBANK**

Volunteers are to wear facemask, gloves, aprons and face shield or goggles

- Patrons queue 2m outside
- Apply sanitiser at the door before entry
- Enter one after the other
- Food should be ready packaged for pick up

Approved by Trustees May 2021

Signed