

## TERMS OF BUSINESS

1. Elysium Chambers will, at all times abide by the Bar Code of Conduct when dealing with clients, both lay and professional.
2. All barristers and staff will adhere, at all times to Chambers' equality policy when dealing with clients, both lay and professional, colleagues, suppliers and others.
3. All work carried out for clients will be on the basis of the written instructions received.
4. The 'Standard Conditions of Contract for the Supply of Legal Services by Barristers to Authorised Persons 2012' will apply to all instructions received after the 30th of January 2013, for new work and cases in which barristers have previously appeared, unless alternative terms of work are specifically agreed in writing (you can read more about these terms on the Bar Councils website to be found at [http://www.barcouncil.org.uk/media/161048/the\\_new\\_standard\\_contractual\\_terms\\_for\\_the\\_supply\\_of\\_legal\\_services\\_by\\_barristers\\_to\\_authorised\\_persons\\_2012.pdf](http://www.barcouncil.org.uk/media/161048/the_new_standard_contractual_terms_for_the_supply_of_legal_services_by_barristers_to_authorised_persons_2012.pdf)).
5. Chambers expects all professional clients to advise them immediately of any change of circumstances or amendment to the instructions already given.
6. Where a named barrister is unable to carry out the work, it will, with your agreement, be reallocated to another barrister of equal standing and experience.
7. All our members are registered under the Data Protection Act.
8. We offer conference facilities within Chambers which include facilities for the disabled. Conferences can be arranged through skype, solicitors offices, courts or other locations at the convenience of our clients.
9. Elysium Chambers adheres to the Equality Code for the Bar and operates an Equal Opportunities and Non-Discrimination policy in accepting instructions and briefs from clients and in the provision of our services and in the selection, recruitment and treatment of staff, pupils and tenants.

A copy of our policy can be obtained by email from the Chambers Executive  
deborahgreen@e-chambers.co.uk.

**Elysium Chambers.**