

## Top Management Health and Safety Policy Statement

The Top Management recognises its responsibilities under the Health and Safety at Work etc. Act 1974 and other relevant safety legislation with regards to its employees and others who may be affected. The Top Management also recognises that Health and Safety should be considered equally with quality and performance when work is being considered or undertaken.

The Top Management will provide such information, training, supervision, plant and equipment as necessary, to identify, eliminate or control hazards and risks at the workplace. Adequate resources will be provided for this purpose. The overall objective is to achieve as far as reasonably possible a safe and healthy workplace for all employees and those affected by its activities.

Any Top Management employee who supervises or manages the use of work equipment shall have received adequate training for the purposes of health and safety, including training in the methods that may be adopted when using the work equipment, any risks that such use may entail and precautions to be taken.

All employees and sub-contractors are expected to co-operate with the Top Management in carrying out this Policy and must ensure that their own work, so far as is reasonably practicable, is carried out without risk to themselves or others.

The Board of Directors has appointed Marilyn Glover on all aspects related to Health, Safety and Welfare.

The Management and staff of the Top Management will monitor the operation of this Policy to encourage and strive for continual improvements in health and safety performance as an ongoing action. To assist in this respect, the Top Management health and safety manager will give advice on the requirements of the relevant statutory provisions and safety matters and, on request, to visit sites and workplaces to ensure compliance.

This Statement of the Top Management Policy will be displayed prominently or made available at all sites and workplaces.

In addition, the Organisation and Arrangements for implementing the Policy will also be available at each site and workplace. A full copy of the Policy is held at, 11 The Green, Brill, Aylesbury, HP18 9LY, for reference by any employee as required.

Further copies are held at the offices of Roberts & Prowse Ltd, Unit 2269, Dunbeath Road, Swindon SN2 8EA, Tel: 01793 487807

AND

Klima Solutions Ltd, Klima House, Blacknest Industrial Estate, Blacknest, Hampshire GU34 4PX, Tel: 01420 520835

This Policy will be reviewed on an annual basis to reflect any changes in legislation.

Signed:



Date:

DIRECTOR

15<sup>th</sup> June 2019

QM Document Number	Date of Issue	Version
QM 2.01	01/06/2019	6