



North Eastern Inshore Fisheries and Conservation Authority

JOB OUTLINE

Job Title: IFCO/Shore Operations

Post Number: PN028513

Responsible to: Shore Operations Manager

Salary: Grade 3 £34,434 to £38,220

Hours: 37 per week

Overall purpose of the job:

To enforce all legislation relating to the management and policing of the inshore fishery throughout the Authority's jurisdiction and to maintain a strong working knowledge of all related legislation.

Principal accountabilities:

1. To act in a professional and competent manner as a warranted officer enforcing all legislation relating to the management and policing of the inshore fishery throughout the Authority's jurisdiction and to maintain a strong working knowledge of all related legislation.
2. To support adequate cover of fishing grounds, markets, ports, stations and premises throughout the Authority's district on a regular basis. To conduct visits at any hour of the day or night as may be necessary. To be available at short notice to undertake such roles and responsibilities as may be required including weekends and bank holidays.
3. To support the planning of enforcement operations through the gathering and maintenance of records and regular reporting to senior management on all intelligence and information received from the ground.
4. To accurately collect and record data and compile reports as necessary.
5. Assist in the interviewing of suspects using recordable media in line with the Police and Criminal Evidence Act and associated guidelines.
6. To give evidence in Court and be cross examined by legal professionals.
7. To work as a crewmember on the Authority's patrol vessels when required and fully support all related activities.
8. To actively support the operation of the Authority's inshore RIB and achieve and maintain the required level of training and competence to safely administer such duties at sea.
9. To provide regular oral and written reports to the Authority's senior officers and feed into the monthly reporting regime in a timely, accurate and appropriate manner in line with monthly deadlines set.
10. To actively and regularly engage with all partner organisations including building and maintaining relationships through 'face to face' engagement with the fishing industry and other commercial and leisure operators throughout the Authority's district.
11. To maintain a network of useful contacts.
12. To support the delivery of the Authority's statutory marine environmental responsibilities under European and national legislation particularly the Marine and Coastal Access Act and habitats regulations.

13. To actively contribute to the Authority's education and outreach programmes.
14. To display and maintain a high level of professionalism when representing the Authority at events, meetings and working groups.
15. On a daily basis, actively engage and integrate on an operational level with all the other NEIFCA teams.
16. To lead in the interviewing of suspects using recordable media in line with the Police and Criminal Evidence Act and associated guidelines.
17. The Authority would expect the post holder to be a team player, who communicates clearly and effectively. Proactive in supporting the team, sharing credit and promoting the team's reputation. You will be proactive when admitting own mistakes and taking the responsibility to put things right. You will motivate and enthuse others with a commitment to do the job well, taking responsibility for own actions and decisions.
18. To successfully complete 12 month probationary process.

General information:

1. The above principal accountabilities are not exhaustive and may vary without changing the character of the job or level of responsibility.
2. The Health and Safety at Work Act, 1974, and other associated legislation, place responsibilities for health and safety of all employees. Therefore, it is the post holder's responsibility to take reasonable care for health and safety and general welfare for him/herself and for other employees in accordance with legislation.
3. The above duties may involve having access to information of a confidential nature which may be covered by the Data Protection Act 2018 and by Part 1 of Schedule 12A to the Local government Act, 1972. Confidentiality must be maintained at all times.
4. The post holder must maintain strict confidentiality at all times relating to the handling and disclosure of all data and information held by the Authority.
5. The post holder must not make any reference to the Authority, its members or its member Authorities or anyone employed by the Authority on any social media site unless express permission has been granted by the Clerk or Chairman.

Post holder's signature:

Date: