



Warm Spaces Community Ambassador

Hours: Full or part time

Location: Throughout Arun and Chichester

Contract type: Until end of March on zero hour contract

Salary: Equivalent to £14.65 ph (salaried)

Closing date: Ongoing

Interview date: TBC

Job description: Arun & Chichester Citizens Advice are pleased to be working alongside other Citizens Advice offices in Sussex to raise awareness of support available to help keep people safe and well this Winter.

You'll be based in community warm spaces such as libraries, churches and hubs to engage clients in short conversations about energy, food and money, referring or signposting them to support and capturing data based on those conversations. You'll have access to a selection of leaflets, sources and information around the key topics but will be encouraged to research where necessary.

You'll need to reach targets of number of clients seen in a session, so it'll be important to ensure you're proactive in moving locations if the venue you're in lacks clients. It'll be up to you to contact venues prior to attending to arrange a suitable time.

You'll need to demonstrate a non-judgemental approach and comfortable proactively speaking to people. You'll need to use Microsoft Forms and our systems to capture client data accurately.

Please visit <https://arunchichestercab.org.uk/news/paid-vacancies/> to download an application pack. Any questions or applications should be submitted to jobs@arunchichestercab.org.uk