

Child & Vulnerable Adults Safeguarding Policy

Principle: We recognise that the welfare of children, young people and vulnerable adults is paramount and that they have equal rights of protection from abuse. Bullying, shouting, physical violence, sexism and racism towards children or adults will not be permitted or tolerated. We all have a duty of care and will do everything we can to provide a safe environment whilst undertaking activities at the hall.

Policy Statement

1. No member of the trustees, volunteers or employees will have unsupervised access to children or vulnerable adults unless in possession of appropriate clearance such as DBS.
2. All suspicions or allegations of abuse against a child or vulnerable adult will be taken seriously and dealt with speedily and appropriately. There are named members of the Management Committee to whom your suspicions or concerns should be reported. These are: **Jane Towers (07792 349936)** until further notice. They have responsibility for reporting concerns that arise, as a matter of urgency, to the Local Authority Child Protection agency.
3. All members of the trustees, helpers or other volunteers will be made aware of this policy and the relevant vetting procedures. Should checks become necessary, they will be undertaken in compliance with the Protection of Children Act 1999, the Children Act 2004 and Part V of the Police Act 1997.
4. The management committee will endeavour to keep the premises safe for use by children and vulnerable adults. The committee recognises that a higher standard of safety is required where use is made by small children, those who cannot read safety notices and physically disabled adults.
5. Organisations hiring the hall for activities for children/vulnerable adults will be asked to show their Child Protection/Vulnerable Adults policy before the first booking commences. Individuals hiring the hall for activities for children/vulnerable adults will be made aware of this policy.
6. Any User hiring the hall to provide a facility for Children will be required to show their DBS disclosure certificate to the Booking Secretary and the disclosure number will be recorded. Any delegation of that hirer to other people to supervise the children is the responsibility of the hirer and the Management Committee will not vet these delegates for DBS disclosure.
7. The only exception to the above is when the hall is hired out for a private parties and functions. The Management Committee take no action to vet the person[s] hiring the hall for these one-off events.
8. The committee will ensure that hirers are made aware of their obligations under the Licensing Act 2003 to ensure that alcohol is not sold to those under the age of 18.
9. An annual review will take place to allow for any required up-date of policies and or procedures. New trustees and volunteers will be provided with an understanding of their responsibilities in matters of child protection.

Review date: January 2023

Signed :

Date: