Gig on the Green Yateley

STALLHOLDER TERMS AND CONDITIONS | 26–27 JUNE 2027

Welcome to Gig on the Green! We are a community festival organised by Yateley Sports CIC. These straightforward terms help us keep the weekend safe, fair and enjoyable for traders and visitors alike. Your confirmed booking details and the Trader Information Pack also form part of your agreement with us.

1. Organiser and authority

1.1 The Event is organised by Yateley Sports CIC (the Organiser). Its organising committee and authorised representatives may make event-specific decisions on applications, pitch allocation, compliance, access, safety, trading and removal from site.

1.2 Event profits support sports facilities around Yateley United Football Club at Sean Devereux Park and future community events run by Yateley Sports CIC.

2. Applications, offers and payment

2.1 Applications do not guarantee a pitch. The Organiser may select traders to maintain an appropriate mix and avoid excessive duplication. Previous attendance gives no priority or entitlement to a future pitch; no exclusivity is granted unless expressly agreed in writing.

2.2 If we offer you a pitch, we will confirm its size, price and any special arrangements in writing. Please accept your offer promptly. The full pitch fee must reach us by 31 March 2027, unless we agree otherwise in writing. If payment is not received by then, we may withdraw the offer and give the pitch to another trader, after sending a reminder where reasonably practicable. For offers made after 31 March, we will provide a shorter payment deadline in writing.

2.3 We will confirm your booking in writing when you accept the offer. Your pitch is secured subject to payment by the agreed deadline and meeting the event requirements. Please check your pitch size, vehicle and power needs, and other booking details carefully.

2.4 Only approved goods or services may be offered. Material changes to trading activity or products require prior written consent. Pitches may not be shared, transferred or sublet without written approval.

3. Pitch allocation and vehicles

3.1 Pitch dimensions and the right to park one van-sized vehicle behind the stall apply only where expressly stated in the booking confirmation. Oversized vehicles, trailers and additional space must be declared at application and approved.

3.2 The Organiser allocates pitches and may reasonably relocate a pitch or adjust layout, access or neighbouring stalls for operational, safety, weather or licensing reasons. Traders must stay within their allocated area and keep emergency routes clear.

3.3 All site driving is subject to a 5 mph speed limit, directions from marshals and hazard-light requirements where instructed. Vehicles may not move within the public trading arena after 10.30am Saturday without express authorisation. During public opening hours, parked vehicles must remain stationary unless directed otherwise.

3.4 Departures and any authorised vehicle movements are subject to approval, safe routes and, where required, a security escort. The Organiser may delay a departure if movement would be unsafe. Emergency services' directions take precedence. Vehicles and contents remain at the owner's risk, subject to clause 15.

4. Arrival, trading and departure

4.1 Food and drink concessions may set up on Friday 25 June during an approved daylight access window, if authorised in advance. Other stalls may enter from 8.00am Saturday 26 June unless advised otherwise.

4.2 Stalls must be ready and unauthorised vehicles removed from trading areas by 10.30am Saturday. Public gates are expected to open shortly before midday; final opening times will be confirmed in the Trader Information Pack.

4.3 Traders must remain operational during the agreed trading periods unless given permission to close or prevented by a genuine emergency, safety issue or equipment failure.

4.4 On Saturday, approved stalls may close from 7.30pm and may be escorted out during an anticipated 8.30pm departure window. This is not guaranteed and is subject to prior approval, public safety and possible pitch relocation. The site closes at 11.00pm Saturday.

4.5 On Sunday 27 June, site access begins at 9.00am and stalls must be ready by 11.30am unless advised otherwise. No early departure is permitted without express approval. The Event closes at 7.30pm; all traders must leave by 10.00pm unless otherwise agreed.

5. Passes and staffing

5.1 Wristbands and passes will be issued under the arrangements communicated before the Event. Any included allocation, additional staff-pass charges and collection arrangements will be confirmed with the booking.

5.2 Passes are non-transferable and must not be resold or supplied to members of the public. Additional concession passes are for approved staff/helpers only. Misuse may lead to removal from site.

5.3 Traders must supply a named on-site responsible person and a working mobile contact number, and ensure their staff and helpers understand these terms and site instructions.

6. Conduct, accessibility and housekeeping

6.1 Traders are responsible for safe, respectful operation of their stalls, staff, stock, equipment, cash and property. Stalls must remain tidy, presentable and free of obstructions, with reasonable consideration for disabled visitors.

6.2 Traders must follow reasonable instructions from the Organiser, event staff, volunteers, stewards, security, emergency services and relevant authorities. Incidents must be reported promptly to Event Control, security or a steward.

6.3 Traders must not attempt to handle security incidents themselves except where immediate action is necessary to prevent harm.

7. Structures, power, music and generators

7.1 No electrical supply is provided unless expressly agreed in writing. All electrical and gas equipment must be safe, suitable for its use, properly installed and available for inspection; evidence of inspection/testing must be provided where appropriate.

7.2 Generators, fuel storage and refuelling require advance written approval. Approved arrangements must avoid unacceptable noise, fumes, fire risks and obstruction.

7.3 Gazebos, marquees and temporary structures must be suitable for outdoor use and anchored or ballasted in line with manufacturer guidance and the site-specific risk assessment. Unsafe structures must be secured, closed or removed when instructed.

7.4 Cables, hoses, fixings and equipment must be managed to avoid trip hazards and obstruction. Amplified or background music may be played only with prior written approval and must not interfere with the main-stage programme.

8. Insurance, documentation and safety

8.1 Traders must comply with applicable health and safety, food safety, licensing and other legal requirements, and maintain appropriate risk assessments and controls.

8.2 Traders must have public liability insurance of at least £10 million for the event, unless we have agreed a different amount in writing following a review with our event insurer. £10 million is our proposed event requirement, not a universal legal minimum. Where required by law, traders must also have employers' liability insurance.

8.3 Traders must supply insurance evidence, a stall-specific risk assessment and relevant certificates/registrations, including electrical, gas, food or attraction documentation where applicable. All documents must be submitted by 27 May 2027 unless otherwise agreed and must remain valid throughout the Event.

8.4 The Organiser may inspect stalls and require corrective action, suspend trading or remove unsafe equipment or a trader where reasonably necessary.

9. Food, drink and fire safety

9.1 Food traders must be appropriately registered, comply with food hygiene law, maintain suitable food safety procedures and provide accurate legally required allergen information.

9.2 LPG, cooking equipment and fuel must be safely installed, operated and stored. Appropriate fire precautions and suitable fire extinguishing equipment must be provided for the activity. Gas safety evidence must be available where applicable.

9.3 Waste cooking oil, grease, food waste and wastewater must be disposed of lawfully using suitable facilities. They must not be poured onto the ground or into inappropriate drains.

9.4 Alcohol sales require written approval from the Organiser and the necessary authorisation under the Event's licensing arrangements; no trader may assume the Event's premises licence automatically authorises their activity.

10. Animals, waste and site care

10.1 No pets are permitted, except assistance dogs as required by applicable law.

10.2 Traders must keep their pitch and surrounding area clean, use designated waste facilities as directed, remove any waste they are responsible for and leave the pitch clean on departure.

11. Prohibited and restricted goods

11.1 Tobacco, cigarettes, vapes, e-cigarettes, nicotine products and other age-restricted smoking/vaping products may not be sold without advance written approval and full legal compliance.

11.2 No glass bottles may be sold, supplied or awarded to festival-goers without written approval.

11.3 Footballs, children's projectile toys and similar items require prior written approval from the concessions manager. Silly String and similar spray/string products are prohibited.

11.4 Goods displaying profanity, explicit imagery or other material unsuitable for a family event are prohibited, as are unlawful, unsafe, counterfeit or otherwise unsuitable goods. The Organiser may require removal of any disputed item.

12. Licensing

12.1 The Event operates under a premises licence issued by Hart District Council. Traders must comply with applicable licence conditions, trading restrictions and reasonable directions from the Organiser or authorised officers.

12.2 Traders are responsible for any additional licence, registration, certificate or consent required for their own activities.

13. Trader cancellation and non-attendance

13.1 If you need to cancel, please let us know in writing as soon as possible. If we receive your cancellation more than 30 days before the festival starts (before 26 May 2027), we will retain 50% of the pitch fee and refund the remaining 50%. If you cancel 30 days or less before the festival starts (from 27 May 2027), the full pitch fee will be retained. These charges are intended to reflect administration, planning and the difficulty of filling a pitch at short notice; we will consider exceptional circumstances fairly.

13.2 If you do not attend without telling us, or cannot trade because you have not supplied essential documents or have seriously breached these terms, a refund will not normally be due. This does not affect any rights that cannot lawfully be excluded.

13.3 Where a refund is due under clause 13.1, it will be processed no earlier than 30 days after the festival ends (27 July 2027), and normally within 45 days after the festival. Refunds will be made to the original payer where practicable. Any different arrangement will be confirmed in writing.

14. Event changes, interruption and cancellation

14.1 The Event is outdoors and will proceed in most weather conditions unless the Organiser determines that continuing would be unsafe or impractical. The Organiser may reasonably alter layout, access, opening hours or arrangements for safety, legal or operational reasons.

14.2 If the entire Event is cancelled before opening, the Organiser will refund the pitch fee paid.

14.3 If only part of the Event is cancelled or curtailed, the Organiser will assess whether a fair partial pitch-fee refund is appropriate, considering the trading opportunity actually provided and the circumstances. No fixed partial refund is promised.

14.4 Subject to clause 15.3, the Organiser is not liable for indirect or consequential trading losses arising from weather, interruption, curtailment, utilities failure, official directions or circumstances beyond its reasonable control, including anticipated profit, stock, travel and accommodation costs.

15. Property, responsibility and liability

15.1 Traders are responsible for their own stalls, stock, staff, equipment and vehicles and for losses or claims caused by their negligent acts, omissions or breach of these terms.

15.2 The Organiser is not responsible for theft, loss or damage to trader property except to the extent caused by its negligence or another liability that cannot lawfully be excluded.

15.3 Nothing in these terms excludes or limits liability for death or personal injury caused by negligence, fraud or any liability that cannot lawfully be excluded.

16. Breaches and enforcement

16.1 For minor issues the Organiser may direct the trader to remedy the breach within a reasonable time. Significant issues may result in immediate suspension of trading pending correction.

16.2 Serious, repeated or unremedied breaches, or conduct creating an immediate safety, security or licensing risk, may result in refusal of access, cessation of trading or removal from site without prior warning where reasonably necessary.

16.3 The Organiser’s safety directions do not relieve traders of their own legal responsibilities.

17. Amendments and general

17.1 The Organiser may make reasonable amendments necessary for legal, licensing, venue, safety, security or operational reasons. Material changes will be communicated where reasonably practicable; changes after confirmation will apply only insofar as reasonably necessary.

17.2 If any provision is unenforceable, the remainder continues in effect. These terms are governed by the laws of England and Wales. Any rights or remedies under these terms are additional to those available by law.